“Law is for order;  
order is for peace;  
peace creates the climate  
in which to obtain holiness”  
- POPE ST. PIUS X

Member:

Jesuit Secondary Education Association  
North Central Association of Colleges and Secondary Schools  
Approved by the State of Missouri

A Jesuit College Preparatory School for Young Men  
Founded 1910

Rockhurst High School selectively admits academically qualified students, regardless of race or national origin who evidence the ability and willingness to pursue a college preparatory course of studies. The candidate for admission must demonstrate values commensurate with the philosophy, goals and objectives of Rockhurst High School, e.g., he must be willing to grow into, and be guided by, the descriptors presented in the “Graduate-at-Graduation” document. It does not discriminate on the basis of color, race, national or ethnic origin in administration of its educational or admissions policies, scholarship and loan programs, and athletic and other school-related and administered programs.

Attendance at Rockhurst High School is a privilege and it is also a voluntary association between the student and the school. As such, the relationship can be terminated at any time by the student and his family and/or by the school administration.
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For all other school-related information, please contact the Principal's Office.
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Chief Advancement Officer
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Director of Principal Gifts
Director of Major Gifts
Director of Major Events
Auction Office Manager
Advancement Office Associate
Theatre Manager/Facility Rental
Archivist
# 2019-2020 RHS ADMINISTRATION and STAFF

## HIGH SCHOOL OFFICE
- **Fr. Vincent Giacabazi, SJ**
  - Principal
- **Ms. Emily Wilcox**
  - Assistant to the Principal
- **Mr. Mike Wickenhauser**
  - Assistant Principal for Curriculum, Instruction and Supervision
- **Mrs. Theresa Fessler**
  - Registrar/Academic Coordinator
- **Mr. Matt Darby**
  - Dean of Students
- **Mr. Max Magee**
  - Assistant Dean of Students / SGA Moderator
- **Mrs. Jean Pryor**
  - Assistant to the Dean of Students
- **Mrs. Lisa Weis, RN**
  - School Nurse
- **Mr. Christopher Bosco**
  - Assistant Principal for Student Life
- **Mr. Rich Sullivan**
  - Ignatian Identity Director
- **Mr. Michael Dierks**
  - Athletic Director
- **Mr. Marvin Grilliot**
  - Director of Hurtado Scholars
- **Mr. Scott Reagan**
  - Academic Services
- **Mr. John Laches**
  - Director of Dining Services / Flik
- **Mrs. Julie Loehr**
  - Receptionist

## BUSINESS OFFICE
- **Mr. Allen Roberson**
  - Chief Financial Officer
- **Mrs. Kelly Williams**
  - Business & Finance Assistant
- **Mrs. Patty Thompson**
  - Human Resource Director
- **Mrs. Melissa Reichmeier**
  - Rock Shop & Bookstore Coordinator

## ADMISSION & FINANCIAL AID
- **Mr. Mike Comiskey**
  - Director of Admissions and Marketing
- **Mr. Jack Reichmeier**
  - Director of Financial Aid
- **Mrs. Beth Jerome**
  - Assistant Admissions Director

## ATHLETICS
- **Mr. Michael Dierks**
  - Athletic Director
- **Mr. Kevin McGill**
  - Assistant Athletic Director
- **Mr. Gregory Buckman**
  - Athletic Assistant

## BUILDING & GROUNDS
- **Mr. John DeGraffenried**
  - Director of Physical Facilities
- **Mr. Ron Huska**
  - Supervisor
- **Mrs. Renee Smith**
  - Physical Facilities Assistant

## COLLEGE COUNSELING
- **Mrs. Fola Okediji**
  - Director of College Counseling
- **Mr. Kyle Johnson**
  - College Counselor
- **Mr. Darren Meeker**
  - College Counselor
- **Ms. Linda Rixson**
  - Assistant to College Counseling

## LIBRARY
- **Mrs. Amy Gansner**
  - Director of Library and Media Services
- **Mrs. Kelli Reidy**
  - Assistant

## SCIENCE, TECHNOLOGY, ENGINEERING, ARTS and MATHEMATICS (STEAM)
- **Mr. Gregory Owsley**
  - Director of STEAM
- **Mr. Brandon Jones**
  - Educational Technologist

## TECHNOLOGY SERVICES
- **Mr. Kevin Campbell**
  - Director of Information Services
- **Mr. Mark Bayhylle**
  - Academic Technology Coordinator
- **Mr. Peter Clark**
  - Information Specialist
2019–2020 RHS Faculty

COUNSELING
Mr. Eric Berg, MEd
Mr. Christopher Bosco, MA (Director)
Mrs. Kim Brown, MSW
Mrs. Cheryl Cavlovich
Mrs. Alison Cooper, MA
Mrs. Carol Dougherty, MA
Mrs. Tessa Fisher, MEd

COMMUNICATION ARTS
Mr. Philip Helt, MA
Mr. Greg Owsley, MA
Ms. Ann Lehane, BA
Mr. Kevin McGill, MA
Mr. Bill Murphy,
Ms. Nicole Smith, MA (Chair)

COMPUTER SCIENCE, ROBOTICS AND ENGINEERING
Mr. JW Clark, MS
Mr. Stephen Derrington, MA
Mr. Andrew Wilcox, MS (Chair)

ENGLISH
Mr. Pedro Daniel Calderon, JD
Ms. Megan Caughron, PhD
Mr. Andrew Hagedorn, MA
Mr. Matthew Hicks, BA
Mr. Mike Holmes, BA
Mr. Brandon Jones, MA
Ms. Elizabeth Kelsey, MA
Mr. Ryan McAnany, BA
Ms. Laurie Prater, MA (Chair)
Mr. Alan Ratermann,
Mr. David Spitz, BA
Mr. Mike Wickenhauser, MA

MATHEMATICS
Mr. CJ Armenta, MS
Mr. Peter Campbell, MEd
Mr. Michael Day, MBA
Mr. Troy Harding, ME
Mr. Joseph LeRoy, MA (Chair)
Fr. Gary Menard, SJ, MS, MDiv, MA
Mr. Jim Monteil, MA
Mr. Zach Nelson, BS
Mr. Martin Radosevic, MBA
Mr. Daniel Shaver, BS

MODERN & CLASSICAL LANGUAGES
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Mr. Stephen Derrington, MA
Ms. Ani Haroian, BA
Mr. Stephen Kuehner, BA
Ms. Emily Lane, MA
Mr. Jeremy McElduff, MA (Chair)
Mr. Carlos Muñoz, BA
Mrs. Shu Chun Shao, MeEd
Mrs. Vanessa Wiegman, ME

PASTORAL & IGNATIAN SERVICE PROGRAMS
Mr. Matthew Nickson, MA (Chair)
Mr. Alan Ratermann, BA
Mr. Anthony Re, BS

PHYSICAL EDUCATION
Mr. Jake Bradshaw, BS
Mr. Michael Dierks, BA (Chair)
Mr. Kevin McGill, MA

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Mrs. Heidi Delany, ME
Mr. Patrick Doyle, BA
Mr. Leo Hirner, PhD
Mr. Eric Lovan, BS (ASC)
Mr. Timothy Nendick, BS
Mr. Michael Sullivan, MA
Mr. Nicholas Vaughn, MA
Mr. Paul Winkeler, MS (Chair)

SOCIAL STUDIES
Mr. Paul Beirne, MBA
Mr. Gregory Buckman, MA
Mr. Jeff Crowe
Mr. James DeGraw, MA
Mr. James Gasch, BS (ASC)
Mr. Christopher Lawson, MA (Chair)
Mr. Dirk Lawson, JD
Mr. Anthony Re, BS
Mr. Scott Reagan, MA
Mr. Timothy Reidy, MEd

THEOLOGY
Mr. Armand Aaron, MA (Chair)
Mr. Stephen Charbonneau, BS
Mr. Jonathan Feder, BA
Mr. James Gillcrist, , PhD Cand.
Mr. Marvin Grilliot, MA
Mr. Conor LoPiccolo, BS (ASC)
Mr. Max Magee, BA
Mr. Ryan McAnany, BA
Mr. Luke McLellan, MS
Mr. John Morris, MA
Mr. Matt Nickson, MA
Mrs. Molly Reardon, BA
Ms. Elizabeth Stevinson, BA (ASC)
Mr. Rich Sullivan
Fr. Daniel Tesvich, SJ, MA, MDiv

VISUAL & PERFORMING ARTS
Mr. Samuel Anderson, BA
Mrs. Ashlea Christopher, MA
Mr. Brandon Hord, MA
Mr. Josh Lawlor, MA
Mr. William Murphy, MA
Mr. Tate Owens, MA (Chair)
HISTORY OF ROCKHURST HIGH SCHOOL

In 1908, Rev. Michael P. Dowling, SJ, wrote to his superiors telling them that he had selected a site at 52nd Street & Troost Avenue for the Jesuit school that was to be built in Kansas City. He called it “Rockhurst” because the grounds were stony and a grove of woods nearby inspired him to use the word “hurst.”

The school was officially chartered by the State of Missouri on August 30, 1910. Four years later, on the morning of September 15, 1914, forty-two students enrolled in the freshman and sophomore classes at the new school. Greeted by three Jesuit faculty members, they became the first of thousands of young men to be educated at Rockhurst and graduates of the class of 1917.

Today’s Rockhurst High School includes a student body of over 1,000 young men and a 100% acceptance rate for graduates to college. The school features a comprehensive curriculum that focuses on the arts and sciences, as well as extensive co-curricular activities with varsity and intramural activities, and a wide variety of spiritual programs and a variety of clubs. The school draws students from the entire greater Kansas City area, as far north as St. Joseph, MO, and south as Paola, KS, and to Blue Springs, MO, to the east, as well as Lawrence, KS, to the west.

The Rockhurst High School Alumni Association strives to motivate graduates to actively support the mission and vision of the institution. The Association engages alumni with the goal of establishing lasting relationships with Rockhurst High School that will lead to resource development opportunities for the institution through enhanced admissions and fund-raising programs. These resources development channels grow and advance the standard of excellence that is expected at Rockhurst High School through vibrant operations, increased financial aid and maintenance of the physical facilities and campus.

The school’s original prospectus defined the education and purpose of the “Academy” of Rockhurst College as follows: “to turn out young men whose mental faculties have been so developed and formed that they may successfully enter upon the immediate preparation of any career.” The first Jesuit faculty accomplished this by offering a course of classical studies with equal emphasis on moral formation and religious instruction, noting “it is men who are to be trained, not mere minds.”

The “Academy” of Rockhurst College became Rockhurst High School in 1923, though it remained as part of the original corporation that included both the college and the high school.

In 1962, Rockhurst High School became a new and separate corporation and moved to its present site at 9301 State Line Road. The Robert C. Greenlease family became the high school’s principal benefactor and the name “Greenlease Memorial” was added to the school’s official title and the new 13 acres campus was dedicated to the Sacred Heart of Jesus. Rev. Maurice E. Van Ackeren, SJ, then president, noted that Rockhurst is “a school for young men who will work very hard at studies and the other activities that comprise a student’s life.” Rockhurst High School has a history of great accomplishments by students and alumni.” Fr. Van Ackeren had been instrumental in the relocation of the school; the groundbreaking was symbolic of his own efforts coming to fruition.

Since that historic ceremony in 1962, Rockhurst has continued to grow in status and reputation. The Rockhurst Hawklets have brought home hundreds of scholastic honors, dozens of state sports titles, and have consistently contributed positively to the Kansas City community through their work as students and alumni.

In the fall of 1988, Rockhurst began its first-ever capital fund drive. Called “Foundations Forever,” the 3.5 million-dollar campaign was designed to bring a competitive fine arts program to the State Line campus.
The new Fine Arts Complex houses the 925 seat Rose Theatre, classrooms for instruction in drama, vocal music, visual arts, as well as the McGee Reception Hall. A Library-Resource center was also established, as well as a journalism area, speech and debate classes, renovations to the Jesuit residence, and more classroom space.

In the mid-1990’s, the school conducted a comprehensive planning process to assess Rockhurst’s programs and facilities in terms of the Jesuit mission for the new millennium. The “Millennium Master Plan” led to the launch of the Defining Moment capital campaign, the most comprehensive modernization and expansion project in school history. The campaign was immensely successful, generated $19.5 million, $11.5 million more than what development counsel projected could be raised.

During the summer of 1998, the total number of classrooms was increased from 37 to 50 with the addition of approximately 31,000 square feet of space. New science laboratories and computer classrooms were added. The gymnasium was enlarged and provided with new seating. The Chapel of the Sacred Heart was constructed, along with new administrative space for Admissions, Development, Principal and the President. Virtually the entire facility was renovated to provide new heating and air-conditioning for all areas. The Barry Student Commons reclaimed outdoor space to create a gathering place for students which was enhanced by a new bookstore, the Rock Shop, and direct access to a variety of student services including Counselors, College Placement, Campus Ministry and Dean of Students.

In 2002, an extensive renovation and expansion of the Dasta Memorial Stadium was completed. This work provided state-of-the-art artificial grass surface was enlarged for football, tournament soccer, lacrosse and intramural sports. A new facility was built to provide “home” seating for nearly 5000 persons with new restroom facilities, Rock Shop, concessions and storage. A 400 meter eight lane track with additional facilities for field events completed the renovation. A new baseball/soccer field was also built a year later just south of the main school building. The school continues to focus on the final component of the Master Plan, the Loyola Center. The Loyola Center will include news classrooms, a choral room, and an activities center, with a second gymnasium, weight and wrestling rooms.

In February of 2004, Rev. Terrence A. Baum, SJ assumed the duties as the sixteenth president of Rockhurst High School. He continues to lead a dedicated faculty and staff who are devoted to educating young men distinguished by their competence, conscience, and compassion.
MISSION STATEMENT
Rockhurst High School serves the greater Kansas City area by educating Ignatian leaders, MEN FOR OTHERS, in the Roman Catholic, Jesuit college preparatory tradition.

In the spirit of Saint Ignatius Loyola, its goal is the formation of the whole person within a diverse and disciplined environment, as one who is open to growth, strives for academic excellence, is religious, loving and committed to justice through service.

VISION STATEMENT
Rockhurst High School will be sought out and recognized for its ability to educate men-for-others. Rockhurst High School will, in the Jesuit tradition, foster lifelong friendships based on enduring principles and Ignatian values. It will be nationally and locally recognized as the best value-added education because of its success in developing community leaders for an increasingly diverse world.

PHILOSOPHY OF ROCKHURST HIGH SCHOOL
Rockhurst High School is a Jesuit college preparatory school that prepares a diverse group of talented, college-bound young men for leadership and service to society. The administration, faculty, parents, board, and staff, cooperate to effect the students’ personal and academic development and promote their Christian concern for others. The broad-based curriculum is an up-to-date program of academic and extramural activities steeped in the Ignatian tradition of excellence. Excellence, in this case, is defined as always striving to do one’s best while relying on one’s God-given talents and gifts. Success of the school’s programs can be measured by how well the graduate integrates knowledge, truth, and Christian care for others into his daily living and thought processes while serving society.

The school for academic and/or disciplinary reasons may revoke students’ attendance at school. Students and parents should understand that students may be asked to withdraw or may be dismissed at the discretion of the Administration.

THE OBJECTIVES OF ROCKHURST HIGH SCHOOL ARE...
- to provide an academic program that challenges college bound students to excellence and a life-long love of learning;
- to nurture a student’s faith in his religion and orient the student to the service of others through a program of Catholic religious studies and experiences;
- to foster an atmosphere where students of all ethnic, racial, religious, and socio-economic backgrounds can grow together;
- to offer a program of service projects, aesthetic experiences, sports, and co-curricular activities to develop the whole person; and
- to provide personal counseling and assist students in planning for future educational, career, and life goals.
The Rockhurst High School’s philosophy states: “Rockhurst High School is a Jesuit college preparatory school that prepares a diverse group of talented, college-bound young men for leadership and service to society. The administration, faculty, parents, board, and staff, cooperate to effect the students’ personal and academic development and promote their Christian concern for others.” These concepts are derived from both biblical and Catholic teaching about respect for self, others and love of God. It also expresses the Jesuit commitment to personal faith in God that shows itself in a passion for both social justice and charity. Further, it represents the highest acknowledgement of each person’s innate and inestimable value as created by God and in God’s image.

For all these reasons, the language that we use to speak to and about one another must reflect and develop these fundamental attitudes. In an ideal setting, we are called to love one another. However, in any circumstance, we must tolerate and accept one another. All violations of this mandate of love or tolerance radically deny the reasons for Rockhurst’s existence. When these violations are expressed openly in any language or behavior that specifically denies these rights, these expressions are particularly reprehensible.

Harassment thus runs contrary to the mission and philosophy of the school. Harassment occurs when an individual is subjected to treatment or to a school environment that is hostile or intimidating because of the individual’s race, creed, color, national origin, physical disability, gender, socio-economic status, or sexual orientation. Harassment can occur any time during school-related activities. It includes, but is not limited to, any of the following behavior.

1. **Verbal harassment** includes derogatory comments and jokes as well as threatening words spoken to another person.
2. **Physical harassment** refers to unwanted physical touching, contact, assault, deliberate impeding, or blocking movements, as well as any intimidating interference with normal work or movement.
3. **Visual harassment** includes derogatory, demeaning, or inflammatory posters, cartoons, written words, drawings, and gestures.
4. **Sexual harassment** includes unwelcome sexual advances, requests for sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature.

Rockhurst is watchful for conditions that create or may lead to a hostile or offensive school environment. Rockhurst will treat allegations of harassment seriously. Specifically, any expression or action that mocks, diminishes or imputes the dignity of any person or group, or any expression or action that is racist, sexist, homophobic, will be subject to disciplinary action by Rockhurst. It is important to remember that because Rockhurst is a school, we will attempt to treat violations of this principle in a way that resolves the conflict in an educational and developmental manner. However, any serious violation of the dignity of the other or any repetition or flagrant expression can result in disciplinary action up to and including dismissal.

**STATEMENT OF NON-DISCRIMINATION**

Rockhurst High School admits academically qualified students, regardless of race or national origin who evidence the ability and willingness to pursue a college preparatory course of studies. The candidate for admission must demonstrate values commensurate with the philosophy, goals and objectives of Rockhurst High School, e.g., he must be willing to grow into, and be guided by, the descriptors presented in the “Graduate-at-Graduation” document. It does not discriminate on the basis of color, race, national or ethnic origin in administration of its educational or admissions policies, scholarship and loan programs, and athletic and other school-related and administered programs.

Attendance at Rockhurst High School is a privilege and it is also a voluntary association between the student and the school. As such, the relationship can be terminated at any time by the student and his family and/or by the school administration.
THE GRADUATE AT GRADUATION

Rockhurst’s “Profile of the Graduate at Graduation” is based on a comprehensive understanding of the school’s curriculum, which includes every aspect of the Rockhurst experience—religious, social, and psychological, as well as academic.

This profile is the blueprint for the development of all curricular and co-curricular programs and school policies and guidelines and is divided into five essential and fundamental categories.

The profile represents the consensus of our faculty regarding what we consider the essential characteristics of our ideal graduate. We are not so quixotic as to expect any one of our graduates to reflect completely this profile. However, we do offer this statement as an articulation of the kind of young Ignatians we are striving to form: men who, in the words of Father Pedro Arrupe, S.J., former Jesuit Superior General, must be “men for others.”

This statement is not carved in stone. Nor is it meant to be the definitive, unchanging last word on Jesuit high school education. Just as the school has had to undergo the periodic evaluation and accreditation by the North Central Accreditation Association DBA AnvancED in previous years, so must our traditional Jesuit philosophy be re-examined and honed in light of current thought and research. Built into the Jesuit Secondary Education Association’s Curriculum Improvement Process is an ongoing re-evaluation of our goals and objectives, which will provide agenda for program development over the next several years. It will complement the continued efforts of the Faculty and Administration in ensuring excellence in the classroom, a challenging curriculum for the school, and a faculty dedicated to the academic and moral growth of each Rockhurst student.

ROCKHURST PROFILE OF THE GRADUATE AT GRADUATION

Open to Growth

The Rockhurst student at the time of graduation has matured as a person—emotionally, intellectually, physically, socially, religiously—to a level that reflects some intentional responsibility for his own growth (as opposed to a passive, drifting, laissez-faire attitude about growth). The graduate is at least beginning to reach out in his development, seeking opportunities to stretch one’s mind, imagination, feelings, and religious consciousness. By the time of graduation, the student:

- is developing responsibility for growth as a person.
- desires integrity, commitment, and excellence in all facets of his life.
- is conscious of personal feelings and can communicate them well.
- accepts the consequences of his actions without blaming others.
- is open to a variety of aesthetic experiences and continues to develop his imagination and creativity.
- is becoming more flexible and open to other points of view, recognizing how much can be learned from careful listening to others.
- is developing a habit of reflection on personal experiences in the areas of academics, religion, co-curricular activities, and personal relations.
- is not afraid to seek new growth experiences which may involve some risk and thereby the possibility of success or failure.
- is exploring career and lifestyle choices within a value framework.
- is becoming more informed and responsible in considering issues.
- recognizes a responsibility to care for body, mind, and spirit to maintain good health.
- has begun to handle criticism as a tool for personal growth and knows how to criticize constructively.
- is learning how to accept both the talents and limitations of himself and others.
Intellectually Competent
By graduation, the Rockhurst student will exhibit a mastery of those academic requirements for advanced forms of education. While these requirements are broken down into departmental subject matter areas, the student will have developed many intellectual skills and understandings that cut across and go beyond academic requirements for college entrance. Moreover, the student is beginning to see the need for intellectual integrity in his personal response to issues of social justice. (Note: Although this section deals with intellectual competence, elements from other parts of this profile clearly presume levels of intellectual understanding consistent with those highlighted in this section.) By the time of graduation, the student:

Academic Requirements
- has mastered the fundamental skills of language.
- has mastered the fundamental skills of mathematics.
- can read and summarize material at a beginning college freshman level.
- has mastered the fundamentals of those academic subjects required for graduation from Rockhurst High School and for entrance into college.

General Skills and Attitudes
- is developing mastery of logical skills and critical thinking.
- is developing greater precision and personal style in thought as well as in written, oral, visual, and artistic expression.
- is developing a curiosity to explore ideas and issues.
- is developing the ability to apply knowledge and skills to new situations and adjust to a variety of learning formats.
- is developing an organized approach to learning tasks.
- can present a convincing argument in written and oral forms.
- is taking pride in ownership of his school accomplishments.
- is beginning to enjoy intellectual and aesthetic pursuits.
- is honest and understands the importance of integrity.
- is beginning to recognize that the spiritual values learned in the school need to be incorporated into all endeavors.
- can generate creative options for problem solving and knows how to make decisions.
- is beginning to realize that a logical goal of the educational experiences at Rockhurst (beyond personal growth and formation) is service to others.
- has developed personal talents and shared them with the school community and larger community.

Substantive Knowledge
- has begun to develop a general knowledge of central ideas and methodologies in a variety of intellectual disciplines.
- has begun to relate current issues and perspectives to some of their historical antecedents.
- is growing in appreciation of his cultural heritage.
- has begun to understand some of the public policy implications of the uses of science, technology, and capital.
- has begun to understand an individual’s rights and responsibilities both as a citizen of the United States and as a member of the world community.
- is beginning to understand the strengths and weaknesses of the United States form and practice of government as well as the form and practice of government in other countries.
• drawing from many sources, has become more hopeful and compassionate toward the human condition.
• is developing the critical consciousness to analyze contemporary issues and to evaluate diverse viewpoints.

Religious
By graduation, the Rockhurst student will have a basic knowledge of the major doctrines and practices of the Catholic Church. The graduate will also have examined his own religious feelings and beliefs with a view to choosing a fundamental orientation toward God and establishing a relationship with a religious tradition and/or community. What is said here, respectful of the conscience and religious background of the individual, applies to the non–Catholic graduate of a Jesuit high school. The level of theological understanding of the Jesuit high school graduate will naturally be limited by the student’s level of religious and human development. By the time of graduation, the student:
• is developing an understanding and acceptance of the central role of God in human life.
• has had opportunities for some personal experience of God, in private prayer, while on a retreat, in liturgical prayer, or in some other experience.
• is learning how to communicate with God in using various methods of prayer.
• has read the Gospels and encountered the person of Jesus Christ as He is presented in the Bible.
• has a basic understanding of the Church’s teaching about Jesus Christ and His redeeming mission, as well as an understanding of the Church’s past and present role in that mission.
• is beginning to understand Christ and His redemptive mission as sources of hope.
• has some exposure to various world religious traditions.
• is beginning to take more responsibility for exploring, developing, and validating his faith.
• is beginning to form a Catholic conscience and to evaluate moral choices and can reason through moral issues with increasing clarity.
• has begun to appreciate how a vibrant Catholic community and the celebration of the Eucharist complement each other.
• is learning, perhaps through his own failures, of the need for healing and reconciliation.
• is beginning to understand the relationship between faith in Jesus and being a "man-for-others."

Loving
By the time of graduation, the Rockhurst student is well on the way to establishing his own identity. The graduate is also on the threshold of being able to move beyond self–interest or self–centeredness in relationships with significant others. In other words, the student is beginning to be able to risk some deeper levels of relationship in which one can disclose self and accept the mystery of another person and cherish that person. Nonetheless, the graduate’s attempts at loving, while clearly beyond those of childhood, may not yet reflect the confidence and freedom of a mature person. By the time of graduation, the student:
• is learning to trust the fidelity of family, of some friends, and of some adults of the school community.
• has had opportunities to experience God’s love.
• is learning to accept himself as lovable and understands that God and others love him.
• has begun to come to grips with personal prejudices and stereotypes; and communicates more easily with others, especially with peers of other races, religions, nationalities, and socio-economic backgrounds.
• has experienced the support of the school community.
• has made specific contributions to building the school community.
• is able to communicate and express feelings with persons of the opposite sex.
• is beginning to understand sexuality as an integral part of one’s personality.
• has begun to appreciate deeper personal friendships but is also learning that not all relationships are profound and long lasting.
• through service to others is beginning to appreciate the satisfaction of giving and thereby finding life enriched.
• is more capable of putting himself in another person's place and understanding what that person is feeling.
• has begun to develop a compassionate response to all forms of human suffering and need.
• has begun to form a basic attitude of "solidarity with the poor"; has developed awareness of and empathy for the poor and understands the need to relieve the suffering and indignity of the materially dispossessed.
• is more sensitive to the beauty of the created universe and is more caring about life and the natural environment.

Committed to Doing Justice
The Rockhurst student at graduation has achieved considerable knowledge of the many needs of local and wider communities and is preparing for the day when he will take a place in these communities as a competent, concerned, and responsible member. The graduate has begun to acquire the skills and motivation necessary to live as a person for others. Although this attribute will come to fruition in mature adulthood, some predispositions will have begun to manifest themselves earlier. By the time of graduation, the student:
• is more aware of selfish attitudes and tendencies which lead one to treat others unjustly and consciously seeks to be more understanding, accepting, and generous with others.
• is beginning to see that Catholic faith implies a commitment to justice in personal life and throughout the world.
• is growing in awareness of the global nature of many current social problems (human rights, energy, ecology, food, population, terrorism, arms limitations, etc.) and their impact on various human communities.
• is beginning to understand the injustices found in the structural roots of some social institutions, attitudes, and customs.
• recognizes the needs of the disadvantaged segments of the community through working with some of them and has gained some empathetic understanding of their living conditions.
• is developing both a sense of compassion for the victims of injustice and a concern for those social changes which will assist those people in gaining their rights and increased human dignity.
• through reflection and study is becoming aware of alternatives in public policy that impacts social justice.
• has begun to reflect on service aspects of career choices.
• is beginning to understand Catholic obligation to build a harmonious community that respects the diversity of that community.
• is beginning to see the importance of public opinion and voter influence on public policy in local, regional, national, and international arenas.
• is beginning to understand the complexity of many social issues and the need for critical reading from diverse sources.
• is beginning to confront some of the moral ambiguities embedded in values promoted by Western culture.
• is beginning to realize that the values of a consumer society are sometimes in conflict with the demands of a just society and, indeed, with the Gospel.
ADMISSION AND FINANCIAL AID

Rockhurst High School selectively admits academically qualified students, regardless of race or national origin who evidence the ability and willingness to pursue a college preparatory course of studies in the Ignatian tradition. The candidate for admission must demonstrate values commensurate with the philosophy, goals and objectives of Rockhurst High School, e.g., he must be willing to grow into, and be guided by, the descriptors presented in the “Graduate-at-Graduation” document.

Financial assistance is available to assist qualified Rockhurst students and their families meet tuition costs. The financial aid awarded each year to students will vary according to individual merit and family circumstances. Upperclassmen receiving financial aid will be required to enroll in the work/grant program, i.e., students will work with the maintenance and custodial staffs, the athletic department, and in various administrative and academic offices in service to the school. Freshmen will be assigned a maximum of 30 work grant hours and they must maintain a minimum 2.0 gpa.

Students participating in the work/grant program are expected to be diligent in their work. Each work grant student will be allowed five unexcused absences for the year. After a student exceeds five unexcused absences, he will forfeit the opportunity to complete any additional unexcused hours, and $35 will be billed to his tuition account. The student and his parents will be notified if the work is considered unsatisfactory. Repeated failure to perform assigned tasks in the proper fashion may result in a loss of the student’s financial aid. If a student fails to complete his assigned work grant hours by the end of the academic year, his family will be billed for the difference at a rate of $35 per hour. Any senior receiving a work grant award must have all hours completed, prior to graduation, in order to receive his diploma and final transcript.

Admission Qualifications for Prospective Freshmen – Selective admission to Rockhurst High School will be based on consideration of a variety of factors, including, but not limited to: pre-admission test scores, positive school recommendation, academic performance, co-curricular activities, and leadership characteristics. This information is utilized in an effort to determine the probability of the student’s successful development, as well as the extent of the student’s potential contribution to the life of the school community. This information is gathered from various sources that are the basis for the admissions decision. These sources include:

- the results of the Scholastic Testing Service (STS) placement examination;
- the completion of a formal application for admission to the school;
- the recommendation from the grade school/middle school;
- the record of performance during 7th and 8th grades.

Transfer Admissions - Rockhurst High School welcomes inquiries regarding the admission of transfer students. When considering a candidate as a transfer student, the following minimum criteria must be met:

- completion of the application for admission;
- a high school transcript showing completion of the most recent semester of work;
- a minimum gpa of 2.5;
- a personal interview with the Director of Admission and Marketing; and
- a recommendation from the student’s principal, teacher, or counselor attesting to his school conduct and behavior.
ACADEMIC STANDARDS

Graduation Requirements
The academic program at Rockhurst is designed to prepare students for college education. Graduation requirements have been selected in a way that meet or exceed prerequisites and recommended subjects for any selective college in the United States. Most departments offer a combination of core courses and electives that are sequentially designed to challenge each student to his full potential. It is the responsibility of every Rockhurst student to satisfactorily complete all graduation requirements in order to receive a Rockhurst diploma. In order to receive a Rockhurst diploma, a senior must pass all courses in both semesters of his senior year. Additionally, all financial obligations and any grades of “F” or “I” on the transcript must be satisfactorily remediated before receiving a diploma.

Students must take 7 courses each semester they are enrolled at Rockhurst. The minimum requirements for a Rockhurst diploma are listed below:

Community Service
Freshmen are required to complete 10 hours of community service AND participate in one group freshman service day. Sophomores and juniors are required to complete 25 hours of community service per year. Seniors participate in a 2.5 week Senior Service Project in January.

English
Eight semesters (at least one course each semester) of c.p., advanced, and/or ap..

Mathematics
Eight semesters (at least course one each semester) of college preparatory, honors, and/or advanced placement courses.

Modern and Classical Languages
Four consecutive semesters of the same language is required for graduation.

Science
Six semesters of college preparatory, honors, and/or advanced placement work.

Social Science
Six semesters of required courses for freshmen, sophomores, juniors and seniors.

Theology
Eight semesters of required courses for freshmen, sophomores, junior and seniors.

Visual and Performing Arts
One semester of any Fine Arts course will satisfy this graduation requirement.

Communication Arts
One semester of any Communication Arts course will satisfy this graduation requirement.

Computer Science
One semester of Computer Science course will satisfy this graduation requirement.

Physical Education
One semester of Physical Education is required. A student’s participation in extracurricular sports activities or involvement in sports/gymnastics/training programs outside of school time is not sufficient reason to waive this Phys Ed requirement.
ACADEMIC GUIDELINES, POLICIES, AND PROCEDURES

Grade Reports
It is important for parents and students to note that there is a significant difference between a passing grade and a college-recommending grade. From the start, therefore, a student is expected to work for the highest grade commensurate with his God-given gifts and talents. Not only does a student experience the pride and satisfaction that comes with working to one’s potential, but students who realize a high level of academic achievement have many more options open to them when they begin the process of choosing a college or university.

Grade Point Average
Rockhurst reports a grade point average on a 4.3 scale.

- “A+” or 4.3  Indicates superior work. A college-recommending grade.
- “A” or 4.0   Indicates above average work. A college-recommending grade.
- “A-” or 3.7
- “B+” or 3.3
- “B” or 3.0
- “B-” or 2.7
- “C+” or 2.3
- “C” or 2.0   Indicates average work. Not a college-recommending grade.
- “C-” or 1.7
- “D+” or 1.3
- “D” or 1.0   While this is a passing grade, it indicates minimum achievement.
- “D-” or 0.7  No credit is given; most, if not all, course requirements are not completed.
- “F”

At the end of each semester, quality points are assigned to each grade earned that semester. A five-point scale is applied to honors and advanced placement courses in which students earn grades of “B-” or better. These quality points are given to benefit students who take honors and advanced placement level courses, and to inform colleges of the strength and breadth of the curriculum. A four-point scale is used for all non-honors courses, i.e., regular college-preparatory work. The quality points are assigned as follows: “A” = 5 quality points; “B” = 4 quality points.

Rockhurst High School does not rank students numerically. Rather, colleges and universities are provided with a school profile from the CPO and a bar-graph distribution chart indicating the numbers of students achieving selected grade point averages at the end of the sixth semester. This profile also includes test score averages, curriculum offerings, AP statistics, and college acceptances.

School-Wide Grading Policy
Each academic department of the school, i.e., all faculty, uses the following scale to assign grades:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>100 - 97</td>
<td>“A+”</td>
</tr>
<tr>
<td>96 - 93</td>
<td>“A”</td>
</tr>
<tr>
<td>92 - 90</td>
<td>“A-”</td>
</tr>
<tr>
<td>89 - 87</td>
<td>“B+”</td>
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<tr>
<td>86 - 83</td>
<td>“B”</td>
</tr>
<tr>
<td>82 - 80</td>
<td>“B-”</td>
</tr>
<tr>
<td>79 - 77</td>
<td>“C+”</td>
</tr>
<tr>
<td>76 - 73</td>
<td>“C”</td>
</tr>
<tr>
<td>72 - 70</td>
<td>“C-”</td>
</tr>
<tr>
<td>69 - 67</td>
<td>“D+”</td>
</tr>
<tr>
<td>66 - 63</td>
<td>“D”</td>
</tr>
<tr>
<td>62 - 60</td>
<td>“D-”</td>
</tr>
<tr>
<td>59 - 0</td>
<td>“F”</td>
</tr>
</tbody>
</table>

Semester Grades
A semester grade is a combination of the student’s grades for both quarters and the grade he earns on his semester examination. Teachers determine the final grade average for the semester by obtaining the average of three components, i.e., each quarter @ 40% and the semester examination @ 20%.

**Academic Expectations of the Rockhurst Student**
It is fundamental to the Jesuit principles of education and to Rockhurst High School that the student actively engages in the educational process. Consequently the faculty and administration expect each student to realize that the primary responsibility for learning rests squarely on his shoulders. Parents, teachers, and friends may guide and direct the learning process, but real achievement in an academic endeavor is not possible when a student takes a passive role in the process.

Specifically:
- A student is expected to be on time for each class and to miss class only in the case of illness or other serious reasons. The student is expected to engage actively in the dialogue and lesson exercises. Further, he is expected to assist in maintaining the due order and decorum of the classroom by refraining from disruptive conduct and actively promoting the learning process.

- A student is expected to bring all necessary materials to class including a charged iPad, textbooks, homework, notebooks, pens and pencils, binder paper and any other materials required by the teacher in a particular class. Book bags may be brought to class; however, they must be of reasonable size, i.e., able to fit under the student’s desk without blocking the aisles.

- A student is expected to understand and complete every homework assignment. Late assignments are seldom, if ever, acceptable. If a student fails to understand an assignment, it is his responsibility to meet with a particular teacher before the end of the school day to clarify the assignment. Although copying homework assignments is never allowed, students are encouraged to study together, particularly in subject matter in which homework problems are difficult or challenging. Although studying before school (or before any particular class) is encouraged, written homework assignments should be done at home rather than in the school.

- If a student is absent, he is expected to online for each day’s assignments and make arrangements for securing appropriate materials. If he has questions, he should contact his teacher of classmates. In the case of prolonged illness, a student’s parents should contact the Dean of Students.

**ACADEMIC INTEGRITY GUIDELINES**

**Christian Scholarship and Academic Integrity**
A hallmark of Jesuit education is academic excellence, but not for the sake of acclaim or profit. A Jesuit scholar seeks to know God by knowing God’s creation, believes that greater knowledge gives greater glory to God, and that God’s greater glory is ample reward for scholarship. Jesuit scholarship is Christian scholarship, an act of love.

Christian scholarship recognizes both the gift and fallibility of individual scholarship, so it is careful to identify sources of information, opinion, and help. It is open and thankful about sources, and helps others to know and to verify sources.

Christian scholarship is responsible scholarship: it requires the development of each scholar’s personal ability to a level that makes him or her an effective, constructive contributor to learning. At Rockhurst, students experience a range of academic exercises: some aim to develop individual skill and therefore prohibit or restrict collaboration; others aim directly at collaborative skills and therefore expand
permissible resources. In every case, the student must fully attribute both the information and the help that come from others.

Christian scholarship is fair and disciplined. It means following rules that the teacher has specified for an assignment. It means cooperating with the teacher on each assignment in order to develop each student's ability, the better to know and serve God.

Cheating means obstructing or subverting the rules of an assignment. It usually occurs when a student places grades before learning, forgetting or neglecting the priority of Christian scholarship over grades. It occurs in several ways:

- copying another’s work from an assignment intended for individual effort
- helping, writing for, or giving answers to another on an assignment intended for individual effort
- falsely attributing words, statements, numbers, equations, algorithms, programs, answers, translations, images, music, artifacts or other materials presented in an assignment
- using prohibited materials during an exam or quiz

Plagiarizing, another form of cheating, means summarizing, paraphrasing, or quoting an outside source without attribution. There are three forms of scholarly indebtedness. This occurs when

- a summary abbreviates an outside source
- a paraphrase expands an outside source
- a quotation uses exact words or other details from an outside source.

All three forms of indebtedness require sufficient, accurate attribution so that others can discern and verify the source. False attribution makes it seem that information has an outside source when it does not, fails to attribute all of the sources, or attributes a false source.

When cheating is observed, in any of its forms, the teacher will inform the Assistant Principal for Academic Affairs. The Assistant Principal for Academic Affairs will notify, via email, the student's parents, the student’s counselor, the Dean of Students and the Principal of the incident.

For a first offense, the student will receive a grade of zero on the assignment or examination and a referral will be placed in his file. For a second offense, the student will receive a grade of zero on the assignment or exam and the Assistant Principal for Academic Affairs will place him on Academic Probation. A further offense will place the student in jeopardy of being dismissed from Rockhurst.

Academic Probation/Ineligibility – If, at the end of any quarterly grading period, a student earns a grade point average below 2.0, he is immediately placed on academic probation and closely monitored by his guidance counselor. While on probation the student may continue his participation in all school-sponsored activities. If the student’s next quarterly report card again reflects a GPA below 2.0, he is then ineligible to participate in any school-sponsored activity (practices, games, rehearsals, shows, etc.), or publicly represent Rockhurst in any manner, for the subsequent grading period. Parents of these students will be contacted by the Assistant Principal for Academic Affairs. A student whose GPA is below 2.0 for the 4th quarter shall be placed on the academic probation or ineligibility list during the first quarter of the following school year. Students on Academic Probation/Ineligibility will be placed in mandatory study halls for the quarter.

Academic Dismissal – Any student with two failures in a given semester is subject to dismissal. Consideration for dismissal will also be given to students performing below a 2.0 in a semester. Any student who earns at least three semester failures in a single academic year is required to withdraw from Rockhurst High School. Parents of these students will be contacted by the Assistant Principal for Academics.
Appeal of Academic Dismissal - A student may appeal academic dismissal only if there are extraordinary circumstances that have precluded normal achievement. The appeal must be made in writing to the Principal. A student and his parents must consult with his counselor prior to writing an appeal. A counselor will not recommend an appeal of academic dismissal unless he/she feels there are extraordinary circumstances that warrant the appeal. The written appeal should be received in the Principal’s Office within 48 hours (business days) of notification.

Advanced Placement Course Work - Students who enroll in advanced placement course work for AP credit and the AP designation on the transcript are expected to take the advanced placement examination(s) administered in May. Collection of fees for AP examinations will be made during the spring semester.

Computer Code of Conduct - we believe in the appropriate use of the Internet, local area networks (LANs), and stand-alone personal computers, in the form of information resources and opportunities for learning. Each student shall be held accountable for his actions and activity within the scope of computer use on campus. Unacceptable uses of the network, hardware or software will result in the suspension or revocation of these privileges. Examples of unacceptable use are:

- using computers for an illegal activity, including the violation of copyright or other contracts;
- using computers for financial or commercial gain;
- degrading or otherwise disrupting equipment or system performance;
- vandalizing the data of another;
- wastefully using finite resources, e.g., paper;
- gaining unauthorized access to resources or entities;
- invading the privacy of individuals;
- using the account owned by another;
- posting personal communications without the author’s consent;
- posting anonymous messages;
- accessing the Internet to view or otherwise use pornographic materials.

Students who violate these conditions are subject to suspension from school. Repeated violations of school policy may result in the student’s dismissal from Rockhurst.

Extra-Credit Policy - From time to time, teachers may choose to offer extra-credit assignments to students. These assignments will vary according to academic discipline. Under no circumstances will extra-credit be used to improve a student’s letter grade, e.g., move a grade of "C" to "B."

Exemptions - A senior student, including a student in AP course(s), who enters final examinations (second semester only) with a grade of "A" may, at the discretion of the teacher, receive an exemption from the final exam. Teachers may not exempt students from examinations if absence or classroom conduct is not in accordance with school guidelines.

Failing Courses — Any student who receives a semester grade of "F" must repeat the course during the summer, receive a passing grade, and inform the school registrar of the grade by August 1st in order to re-enroll the following year. Only enrollment in courses offered at accredited institutions are acceptable. Academic coursework used to remediate grades of “F” are noted in the summer school section of the Rockhurst transcript. These summer school grades are not calculated into the student’s Rockhurst grade point average.

Grade Reports - Each instructor publishes a grading policy (that shall adhere to school policy) and distributes it to students during the first week of class. Grades are reported two times each quarter and are always available (online) through the Blackbaud Learning Management System (BLMS). The progress
grades serve to apprise students and parents of academic progress or a lack thereof; as such they are not recorded on a student’s transcript. Quarterly and semester grades are viewed online as Report Cards in Netclassroom. Semester grades are permanent records of a student’s achievement; as such they are recorded on the transcript and are used to compute a student’s grade point average.

**Honors at Graduation** - All graduates who achieve at least a 3.0 GPA through seven semesters of college preparatory work at Rockhurst are eligible to graduate with honors.

**Honors/AP Classes** - given the additional rigor of honors coursework, juniors who wish to take more than three AP courses and seniors who wish to take more than four AP courses in any semester must have the approval of their counselor, parents, and the Assistant Principal for Academic Affairs. There is no limit to the number of honors courses that a student may take.

**Home Study** - the primary responsibility of a Rockhurst student is to learn through study. Rockhurst students are expected to spend a minimum of eighteen hours of concentrated study time per week (an average of three hours per night) at home, in addition to their regular class time. Proper study habits, developed from the very beginning of each school year, are a great asset to the students' preparation for college.

**Incompletes** - Incompletes will be given only under the rarest of circumstances. Should a student receive a grade of Incomplete, it is his responsibility to complete the work necessary to replace the Incomplete with a letter grade. If the student does not complete the coursework within 30 (thirty) calendar days of the posting of the grades, then a grade of “F” will be assigned.

**Learning Differences** - A statement on how Rockhurst High School works with students with learning differences is available on the school website. Any questions should be directed to the Academic Services Director

**Principal's Honor Roll** - Students who achieve a 3.00 grade point average, or better, at the end of each semester will be eligible for the Honor Roll and will be awarded a certificate commending their achievement. The following levels of honors are recognized: IGNATIAN HONORS (4.0 and above); FIRST HONORS (3.999 - 3.600); and SECOND HONORS (3.599 - 3.000).

**Program Changes** — Students are allowed to make changes to their schedules during the summer and for the first two weeks of the term. No changes to a student’s schedule of classes is allowed after this two week period unless initiated by a teacher. School policy prohibits any schedule change request for the purpose of selecting a teacher.

**Semester Examinations** — Examinations are calendared for December and May. Students are expected to be present for each set of semester examinations. Student should not miss calendared semester examinations due to family travel and/or vacation plans. Students who miss a semester examination due to illness must report to school at a time designated by the Assistant Principal for Curriculum, Instruction and Supervision to sit for the make-up examination.

**Transcripts** - Transcripts are permanent records of all courses and semester grades earned at Rockhurst. In addition, college preparatory credit courses taken during summer session will be recorded at the request of a student. Copies of transcripts are sent to other institutions at the written request of a student or his legal guardian. A student or his legal guardian has a right to review the transcript and may obtain an unofficial copy of it from the registrar’s office upon written request. No transcript or school records will be issued to students who have outstanding financial obligations to the school.
ACCEPTABLE USE POLICY for TECHNOLOGY

Technology Vision Statement

The world is constantly changing, rich in technology, and increasingly global in nature. In keeping with our goal of developing “men for others” and community leaders in an increasingly diverse and technology-driven world, the Rockhurst learning community will be actively engaged in learning through the effective, efficient and ethical use of digital tools in the classroom and beyond.

Technology is an ever changing part of all of our lives. Rockhurst High School is committed to preparing young men to live responsibly in a digital world. Managing one’s life online and maintaining a responsible online identity and presence is a key component to the RHS Acceptable Use Policy. Rockhurst has intentionally chosen to have each student own his device and, as such, we expect our students to manage both personal and academic work at the same time in a manner befitting a Rockhurst student. Misuse of the school network, email system, or any other technological component will result in disciplinary action.

Though a student owns his own iPad, he must remember the importance of time and space in what is open and used here at school. The opening, displaying, or sharing of inappropriate material at school or on the school’s email system or WiFi network will be considered a violation of the disciplinary code.

The recording of voice or image of any student or teacher without explicit permission (in writing) is strictly prohibited and will result in significant disciplinary consequences.

“Acceptable Use Policy” (AUP) addresses acceptable and unacceptable ways in which the students in our community may use our information technology (IT) tools, and it addresses specific user responsibilities, rights, and expectations. Adherence to this policy shall be the joint responsibility of the students, parents and employees of Rockhurst High School.

Individually-owned Apple iPad Program

Rockhurst High School requires students to use their privately-owned iPads on our wireless network with our management system. Each student must have our management software installed. The mobile device management system is designed to support student learning by providing them with the necessary internet access, apps, and textbooks. The management system does not allow the school to access private and secure information on the iPad. At the same time, students are not allowed to use the networks in ways that are detrimental to our values. With this unique privilege comes an increased responsibility to use these tools as responsible community members.

Students using privately owned iPads (and all other technology provided by this institution) must follow the policies stated in this document while on school property, attending any school-sponsored activity, accessing Rockhurst-provided resources, using the Rockhurst network or while interacting in real or delayed time with Rockhurst community members. Use of these devices gives tacit approval for school IT personnel and faculty/administrators to observe and utilize the devices to confirm compliance with school policies described.

In the classroom environment, the teacher or other designated adult is the determiner of appropriate and inappropriate use of technology. Teachers may declare technology-free times, call for the placing of technology at the front of the room, or in a ready-to-use position, fully charged with textbooks and necessary apps, documents, etc.

Students in violation of the Acceptable Use Policy may be subject to disciplinary action, including disabling access to the network. In the event of disabling access, completion of all class work remains the
responsibility of the student. Rockhurst High School is not responsible for the loss of any information as all files should be backed up.

**Privileges (Acceptable Use)**
We hope that students find Rockhurst High School’s IT tools to be useful assets that assist them in achieving their educational goals. Rockhurst provides students access to:

- An [amdg.rockhursths.edu account](#) (powered by Google Apps for education): This cloud-based computing technology grants all Rockhurst students limited access to email, calendaring, document creation, collaboration, storage, and other tools).
- Certain productivity apps (Pages, Keynote, etc.) and various departmentally used apps.
- The Internet and many subscribed Internet reference and tutorial resources (which are accessible from any student computer in the building and in many cases on iPads at home and school).
- Note-taking and bibliography applications.
- Access to and classroom instruction on new media creation tools including music, video, digital graphics and programming software.

**Users are encouraged to:**
- Use IT tools to support their learning in ways consistent with the mission of the school;
- Conduct research using the Internet for instructional purposes related to class curriculum and personal interest and development;
- Access information that will facilitate their selection of the college or university they seek to attend;
- Increase their awareness of career path opportunities;
- Infuse technology into their course work;
- Improve their information literacy and research skills;
- Find ways to use technology for service to others.

**Unacceptable Use:**
The list of inappropriate uses of IT tools and accounts currently includes, but is not limited to the following. (This list may be updated at any time.)

- Attempting to covertly or overtly use technology in ways that are inappropriate, not indicated by the instructor or that run counter to the educational purpose of the class.
  - Never take a photo or record audio/video in the building without a teacher or administrator’s permission.
  - Earbuds are not to be worn during passing periods or lunch periods in the Dining Commons.
  - To maintain the academic spirit of each class, students should not use technology for recreational use such as gaming during class or passing periods.
- Intra- or inter-class communication between students when not designated and/or supervised by an adult for a specific time period (such as a class) and deemed inappropriate.
- Using the Internet or school network for any illegal activity, including gambling, computer hacking (and all variations thereof) and copyright or intellectual property law violations;
- Use of Anonymous Proxies, Caching Servers, removing JAMF from iPads, jailbreaking iPads, or any other means to avoid restrictions placed on the IT network and/or internet access;
- Gaining intentional access to materials, maintaining access to materials or distributing materials which are obscene, pornographic or whose dominant appeal is sexual arousal;
- Gaining intentional access to material, maintaining access to materials or distributing materials which utilize or encourage excessive use of violence, blood, gore, or the diminishment of the value of life;
- Associating a website with the school without proper authorization or representing the school by name, logo, or identity in a formal or informal publication, document, or program without prior approval;
- Downloading, installing or accessing unauthorized software or other executable files (e.g., .exe, .bat, .pif, .reg) without the permission of IT staff; this includes but is not limited to the use of unauthorized operating systems or other root level programs that could be installed on school computers or devices.
- Deliberately introducing a virus to, or otherwise improperly tampering with, the system;
- Intentionally installing or accepting spyware, malware, or other disruptive, intrusive, or destructive programs;
- Attempting to gain access to or gaining access to network hardware (including wall jacks, wires, switches, routers, servers, access points, etc.). This includes placing unauthorized devices onto the school’s wired network.
- Obtaining or sending information which could be used to make destructive devices such as guns, weapons, bombs, explosives or fireworks;
- Posting messages on or through the network or internet, including those that are anonymous, that use abusive or profane language, or use the system to harass, insult or verbally attack others or disrupt normal function;
- Using limited resources provided by the school in a wasteful manner;
- Causing or contributing to the unnecessary congestion or malicious interference of the network;
- Gaining unauthorized access to resources or files;
- Identifying oneself with another person’s name or using password, account, or credentials of another user (including guests);
- Providing access to the school’s network to unauthorized individuals or granting limited authorizations to unauthorized people;
- Using IT Tools for financial or commercial gain (unless approved by Rockhurst administration for a school activity directly supervised by a staff member);
- Stealing or vandalizing data, equipment or intellectual property;
- Invading the privacy of other individuals;
- Attempting to gain access to or gaining access to student records, grades or files outside of the adult supervised and approved shared drives or individual authorized account;
- Degrading or disrupting equipment or system performance;
- Failing to obey school or classroom technology use rules;
- Taking part in any activity related to technology use, which creates a clear and present danger or a substantial disruption to the orderly operation of the school;
- Use of school or personal electronic devices to perform unethical actions including, but not limited to, cheating, unauthorized collaboration, or plagiarism (e.g., cell phone texting answers or taking pictures of exams).

**Email Guidelines:**
Rockhurst High School provides each student with a school-issued email which must be used for all school communications. Students will carry this email address for their four years at Rockhurst. Faculty and staff will not respond to emails sent by students over any other email provider. Additionally, students must understand that the school will communicate with them via their (AMDG) email account.

Students/Parents are reminded that the school issued email is property of the school and should be used for school business only. If necessary, school email can be checked by the administration. Abuse or misuse of the school email system—for example with the intent to annoy or harass—will be considered a violation of the disciplinary code.
Because email is an important form of communication, students are expected to check their email daily for messages from teachers, counselors, coaches, campus ministers, club moderators, and fellow students.

Every email should include the following:
- a proper greeting or salutation (e.g. Dear Mr Smith)
- a subject line that clearly states the purpose of the email
- a proper ending or signature (”Sincerely,” for example)

In addition,
- be concise but thorough
- remember that emails can be misinterpreted; choose your words wisely
- protect yourself from identity theft by not emailing passwords, Social Security numbers, bank account information, etc.
- give teachers at least 24 hours to respond to an email, and do not expect teachers to respond at all hours of the day or night.

Risks
The educational community of Rockhurst High School makes no warranties of any kind, whether expressed or implied, for the service it is providing and is not responsible for any damages the user may suffer. This includes loss of data, non-deliveries, mis-deliveries, or service interruptions. The student is responsible for evaluating any information obtained from the Internet. Rockhurst High School specifically denies any responsibility for the accuracy or quality of information obtained through its services.

The users of Rockhurst’s IT Tools agree that they waive any right to privacy that they may have for such use (including personal devices) We may monitor the user of technology and may also examine all system activities in which the user participates. Users have no right to privacy as to any information or file created, maintained, transmitted or stored in or on Rockhurst’s property, through our technical resources or on iPads and other personal devices at school. Users should know that content that includes but is not limited to: sexual comments or images, racial slurs or other offensive comments, defamatory, discriminatory or harassing materials distributed, accessed or downloaded through IT tools could expose them to legal liability as well as to disciplinary action.

Loss or theft of a Rockhurst High School issued iPad must be reported to the Dean of Students Office within 24 hours or the first school day after the incident. Students are responsible for the cost of replacing a lost or stolen iPad.

Violations and Sanctions
Rockhurst High School endeavors to create an atmosphere which fosters academic achievement, personal responsibility and respectful relationships among students, faculty, staff, administrators, families and other members of the Rockhurst community. Any behavior or action contrary to Rockhurst’s purposes is considered an infraction and may result in the immediate and/or permanent loss of access to IT tools and/or further disciplinary actions. At any time, as required for administrative or technical reasons, a network administrator may close an account.

Copyright
Rockhurst High School does not sanction copyright infringement. We ask all organizations bearing the Rockhurst name to honor all copyright and license restrictions.
NORMS OF STUDENT CONDUCT

As members of this Christian community, all of our actions must necessarily meet the test of being signs of love and respect for us and for each member of the Rockhurst community. The basic norm is Christ’s commandment that we love God and our neighbor.

All aspects of a student’s conduct—his speech, manners, personal grooming—should reflect a Christian respect for himself and for the rights and sensibilities of others. Further, the Dean of Students will counsel a student who violates the rights of another or who shows a lack of respect for those rights in minor matters. We consider a student as severing himself from this community if his behavior shows little improvement after such counseling.

Since parents are the primary educators of their children, the responsibility for the development of the discipline necessary to achieve intelligent, self-directed behavior belongs primarily to them. Parents cannot abdicate their responsibility for the conduct and actions of their sons during school hours, school sponsored events, or thereafter.

RESPECT

It is generally accepted that a person can only benefit a community (family, school, and business segment of society) if he truly respects himself. Out of this basic self-respect emerges a respect for the rights and property of others. The school motto "Wisdom in Christ" presumes such an attitude as a basis for full personal growth and will not tolerate a lack of respect in the following areas:

Respect for Self
- Presenting a continual negative appearance or an apathetic attitude toward academic and/or other requirements.
- Possessing, using, or sharing any type of restricted substance (alcohol, drugs, tobacco products) on school property, or at school functions, or attending school or these functions under the influence of alcohol or drugs.

Respect for Others
- Causing to bring public dishonor to the good name of Rockhurst High School by acts of misconduct, on or off campus.
- Involvement in criminal activity, on or off campus.
- Treating faculty members and other school personnel with disrespect, as evidenced by insubordination, lying, racist, sexist or elitist comments and actions.
- Treating others with disrespect, as evidenced by racist, sexist, or elitist comments and actions.
- Occasioning the violation of school guidelines by other students, such as by providing or transmitting to others any illegal or controlled substance.
- Violating the rights of other students (assault and battery, hazing or initiating other students or guests, fighting, stealing, false fire alarms, etc.)
- Vandalizing or defacing Rockhurst High School, other schools, or private property.
- Misbehavior at Rockhurst school activities (e.g. games, plays) that publicly dishonor the reputation of Rockhurst.
- Endangering themselves or others by bringing a weapon to school or to school related activities.
- Possessing or using on campus any firework or any material which is explosive or otherwise hazardous.
- Possessing or providing to others any pornographic material, or any material which violates the Christian norm of respect for the human body.
• Interference in the communication between school and parents, such as alteration of records, interception of correspondence, etc.
• A negative influence on other students and/or a negative attitude towards the school.
• Chronic tardiness to school or absence from school.
• Continuous violations of school policies.

Students who violate the norms of respect for self and others are subject to disciplinary action by Rockhurst High School. In addition, students are subject to disciplinary action for the following:
• Disruptive conduct on city or school-rented buses.
• Membership or association in a gang.
• Gambling on campus or at school-related events.
• Reckless driving on or off campus.
• Violations of all other school guidelines stated elsewhere in the Parent/Student Handbook, or violations of norms that are implicit in the mission and the philosophy of Rockhurst High School.

Fighting - due to the seriousness of fighting, and because of the real risk of permanent injury to the students involved, both students, regardless of fault, may be suspended from school.

Harm to Oneself/Others -- Any student who endangers himself or others, or threatens to do so, is liable for immediate dismissal. All members of the community (students, staff, parents, faculty and counselors) are obligated to notify a member of the Administration immediately (preferably the principal or dean of students) to insure the safety of the individual(s) at risk. Professional care may become a requirement for continued enrollment.

RESPECT—If a student feels threatened (physically, emotionally, or sexually) due to any lack of respect from students, faculty, or staff, he should report this to his counselor and/or the Dean of Students.

**DISCIPLINARY PROCEDURES**

All of the above clearly manifest an explicit disregard for the stated goals of Rockhurst. Whenever a student violates the letter or the spirit of the above guidelines or others implied in the mission and philosophy of the school, the student will be subject to any of the disciplinary actions described below.

Classroom Disciplinary Procedures
Students are expected to follow all behavioral guidelines and directions stated by the teacher. Upon the first violation of these guidelines the student may be warned or counseled to correct his behavior. If the student fails to correct his behavior, the teacher may inform the student that he has been assigned a JUG. The student is expected to report to JUG immediately after school.

JUG
“JUG” (a corruption of the original Latin phrase “sub jungo”, i.e., under the yoke) is the traditional Jesuit high school term used for detention.

JUG must be served on the day assigned and therefore takes priority over any other activity, including school activities, car pools, employment, etc. Students may without penalty, only reschedule their JUGs for medical/dental appointments or for reasons of personal/family emergency, but must present a signed note from the parent to the Dean of Students explaining the reason for rescheduling. Failure to present a
note will result in two additional JUGS. Students may reschedule a JUG for another day, but must serve an additional JUG.

Failure to report to JUG will result in two additional JUGs and a Discipline Referral. Repeated absence from JUG may result in suspension from school and an automatic review of a student’s continued attendance at Rockhurst.

The Dean of Students may, at his discretion, assign a student to a Saturday morning JUG. Failure to report to an assigned Saturday morning JUG will result in the student’s automatic suspension from Rockhurst High School and a review of his continued attendance.

**Conduct Report**

Students who violate classroom and/or school guidelines may be referred to the Dean of Students. In these instances teachers are asked to provide the Dean with a **Conduct Report**, which describes the violation and the teacher’s recommendations.

Any student receiving three or more **Conduct Reports** in any four-month period may be issued a **Discipline Referral** and/or assigned additional JUGs.

**Demerit Cards**

All freshmen students are REQUIRED to carry a demerit card and present it to a faculty member upon request. The demerit card is to be carried by students during the school day and at all school activities (games, dances, plays, etc.). Failure to present the card upon request will result in an automatic JUG and a Discipline Referral.

Demerit cards are distributed at the beginning of first and second semesters. The accumulation of five demerits results in an automatic JUG. The accrual of ten demerits results in the assignment of two JUGs and a Discipline Referral. The accumulation of fifteen demerits results in one week (5 days) of JUG, a Discipline Referral, a parent conference, and an automatic review of a student’s continued attendance at Rockhurst. All JUGs received for demerits must be served on the day assigned.

The students at a charge of $5.00 must replace a missing demerit card. Washed, mutilated, or mismarked demerit cards are to be turned in to the Dean of Students for arbitration.

**Discipline Referrals**

**Discipline Referral Forms** are formal notices to parents/guardians regarding serious disciplinary matters involving their sons. The school considers two (2) or more **Discipline Referrals** during any four-month period to be excessive.

*Please note:* Academic Referrals from the Office of the Assistant Principal for Academics are also counted as Discipline Referrals from the Dean of Students. An accumulation of such referrals may result in a student suspension, a parent conference, the placement of a student on Disciplinary Probation, which begins the process of the review of the student’s continued attendance at Rockhurst, and may result in the dismissal of the student from the school.

**Disciplinary Probation**

A student may be placed on Disciplinary Probation for a serious offense or for multiple minor offenses. The probation period and terms vary at the discretion of the Dean of Students, based on the needs of the individual student and the general welfare of the Rockhurst community. Being placed on Disciplinary Probation is a serious concern and is part of the dismal process.
Suspension
When a student is suspended from school, he will be sent home only after the Dean has made contact with the student’s parents/guardians. The student will receive zero credit for academic work during the suspension. Only long range assignments can be turned in for credit. The student will also receive 14 JUGS: two for each class missed. Most often, the student and his parents will meet with the Dean of Students before the student will be allowed to return to school.

Dismissal from Rockhurst High School
Attendance at Rockhurst is a privilege which is afforded to students by the school and which may be revoked for academic or disciplinary reasons. Students and parents should understand that students may be asked to withdraw or may be dismissed at the discretion of the administration.

Dismissal from Rockhurst High School for disciplinary reasons is a penalty reserved for repeated violations of student guidelines or for single acts of a serious nature. A student will be liable for immediate dismissal from Rockhurst for the following offenses:

- Violation of the school policies against bringing a weapon to school.
- Violation of school policies against furnishing controlled substances.
- Theft of school or personal property.
- Serious vandalism to Rockhurst High School, or to other schools, or to personal property.
- Endangering, or threatening to endanger, oneself or others.
- Involvement in criminal activity, on or off campus.

Appeal of Dismissal
Dismissal from Rockhurst High School for disciplinary reasons occurs after extensive intervention and in conversation with students/parents/guardians. Parents/guardians are reminded that the Administrative Team, including the principal, are involved in disciplinary dismissals conversations. As the principal is part of the process, a principal’s reversing a student’s disciplinary dismissal by the Dean of Students is exceedingly rare.

If a student wishes to appeal his dismissal, the appeal MUST be submitted in writing, not email, to the principal and received no later than 3:00 p.m. the day following the student’s dismissal. Disciplinary appeals will not include meetings or phone calls with the Principal unless specifically scheduled by the Principal's Office. Parents/guardians and students will be informed, in writing, of the decision regarding the student’s appeal. Again, the reversal of a disciplinary dismissal is exceedingly rare.

Fines
When appropriate the Dean of Students may levy a fine or authorize other members of the faculty to levy fines on students. Violators of parking lot guidelines are subject to a $25.00 fine and subject to suspension.

DRUG AND ALCOHOL POLICIES
It is the contention of faculty, staff, and administration that students learn best when they are not suffering from the influences of drug and alcohol abuse. The policies outlined in this section have, at their center, the desire to help our students make the best decisions possible during their time at Rockhurst High School. It is our hope that our policies foster a lifelong understanding of the dangers of drug and alcohol abuse and an awareness of resources available to support students related to drug and alcohol abuse.
We understand that developmental issues, on occasion, impede adolescents from making sound decisions. Given this reality in the lives of the adolescents in our care, we have employed a two-part policy concerning the use of drugs and alcohol by our students. The first set of policies (Health and Wellness Model) is designed to foster a community of drug and alcohol free learners who are well on their way to understanding how to make appropriate decisions concerning the use and abuse of drugs and alcohol. The second set of policies (Discipline Model) is designed to intervene in the life of a student who chooses to bring drugs and/or alcohol onto campus or chooses to attend an off-campus RHS event under the influence of drugs and/or alcohol.

We believe that responsible alcohol use is a privilege, not a right, and the right to consume alcohol begins at age 21. We also believe that the use of illicit drugs is never acceptable. Further, we contend that drug and alcohol use is not part of “normal adolescent development,” and Rockhurst flatly rejects the notion that students need to learn to drink before they go to college. It is never appropriate for students to possess drugs and/or alcohol or for families to provide opportunities for alcohol consumption to minors. Parents who turn a blind eye toward teenage alcohol use in their homes are violating the law in both Kansas and Missouri. It is our contention as professional educators that adolescents do not have a right to engage in drug and/or alcohol use. Possession of drugs and/or alcohol is illegal, can lead to legal problems, and will have an impact on developmental and academic progress. Studies have repeatedly shown that the longer individuals wait to use alcohol and/or experiment with drugs, the higher the chances that they will not have problems with alcohol and/or drugs. Further, studies have shown that alcohol is the true gateway drug, and our own self study done in 2012 bears this out. Increasingly clear is the danger of adolescents using drugs and alcohol as an ineffective, in fact, more harmful, form of self-medicating for problems such as coping with anxiety.

In both sets of policies, it must be clearly stated: any student who sells drugs will be subject to immediate expulsion.

I. **Drug and Alcohol Policies Part One: Student Self-Report**
Rockhurst believes that every student should have the opportunity to seek assistance regarding any issues with drugs and alcohol. School counselors are always available and willing to discuss student concerns/questions regarding others or their own use. Counselors can provide outside resources to students/parents and can help coordinate contact if needed.

II. **Drug and Alcohol Policies Part Two: Health and Wellness Model**
Rockhurst High School strives to be a community where our students are empowered to make responsible choices concerning the role of alcohol and drugs in their lives. Our desire is for a drug/alcohol free student body. To this end, all students at Rockhurst High School are subject to mandatory random drug/alcohol testing throughout their four years at the school. The information gathered will be shared with parents and will be used to help the students make positive choices.

We are so convinced of the good that will come from our desire to be a drug/alcohol free school that we are committed to state that positive results from the random test in our Health and Wellness Model will not lead to automatic disciplinary consequences. It is our hope that students who test positive will get the help necessary to return to good health.

**Process of the Health and Wellness Model:**
While it is the hope that our students will be making healthy choices concerning drugs and/or alcohol, we understand some may not. Below is an outline of the process used in Rockhurst High School’s program.
Several times a year Rockhurst High School will choose, by means of randomly selected student id numbers, students to submit for drug/alcohol testing; Rockhurst will use a hair sample to determine use of drugs and/or alcohol. The school has employed the services of Psychemedics, a drug/alcohol testing company, to provide the result of the analysis of the hair samples. Testing will begin as soon as the opening convocations in August and will continue throughout the school year.

All samples will be sent to Psychemedics for analysis and the results will be sent to the Assistant Principal for Student Life. As a Health and Wellness Program, the Dean of Students or the Principal will not be informed of the initial results.

For those students whose results are negative, the Assistant Principal for Student Life will send a “Letter of Negative Status” home to parents with the date of testing indicated.

For those students whose results are positive for drug and/or alcohol use, the student’s school counselor will request an immediate meeting with the student and parents and the following will apply:

A. First Positive:
Students whose test results yield a positive for drug and/or alcohol use will do the following:

1. The student’s school counselor will request a meeting with the student and at least one parent.
2. Students and parents will be given the information gleaned from the analysis of the hair sample by the guidance counselor. As this is a Health and Wellness program, there will be no disciplinary consequences at this time; the purpose of the meeting is to encourage the family to seek the necessary help and interventions.
   a. Since the first positive is considered a guidance/family conversation, there will be no consequences for participation in co-curricular activities given by the school for a first positive.
3. Counselors will provide a list of drug and alcohol resources if the family desires. This list is provided as a courtesy; Rockhurst does not endorse one therapist or program over another.
4. Students with a “First Positive” result will be tested again in 105 calendar days.
   a. If the First Positive 105 day re-test results are negative, the student will be placed back in the random pool of test participants.
   b. If the first positive 105 day re-test results are positive, the student will be placed in the second positive category.
5. Please note: all testing required after the initial random test will be invoiced to the family.

Note: Students who successfully complete a drug intervention program and who maintain a negative status as described above will be placed back into the random pool for future testing. If these individuals test positive at any time during their remaining years at Rockhurst, they will be placed in the category of a “Second Positive”.

B. Second Positive:
If after the first positive, the test results are again positive for drug and/or alcohol use, it will be considered a “Second Positive”.

1. Upon notification of the second positive, the Dean of Students will be consulted to determine if the student may continue in our rehabilitation program. At this juncture, a full examination of the student’s disciplinary record will be reviewed.
2. It may be determined that it is impossible for the student to remain at Rockhurst.
3. If permitted to continue matriculating at Rockhurst, the second positive result will require the family and student to see Rockhurst’s Dean of Students to determine what caused the failure of the drug remediation program after the first positive. The family and student must follow the recommendations of the school’s Dean, which may include external treatment, resources, and/or rehabilitation programs.
   a. A second positive result will be reported to the Athletic Director and the Assistant Principal for Student Life. The student may be ineligible for all co-curricular activities until he tests negative, or have some restrictions placed on his involvement, e.g., travel restrictions.
   b. If the reinstated student wishes to participate in a co-curricular activity after its tryout period, the administration or the coaching/moderating staff will determine whether the student will be able to undergo a tryout period.
4. Failure to follow the Dean’s recommendations concerning treatment, resources, and/or rehabilitation programs may jeopardize a student’s continued matriculation at Rockhurst High School.
5. Students with a second positive will be tested again in 105 calendar days at the family’s expense.
   a. If the second positive 105 day re-test results are negative, the student will be released from all therapeutic obligations (unless the family chooses to continue) and tested again in 45 Days.
   b. If the 45 day re-test results are also negative, the student will be placed back in the random pool of test participants.
   c. If either the second positive 105 or 45 day re-test results are positive, the student will be placed in the “Third Positive” category.

Note: Students who successfully complete a drug intervention program in consultation with the Dean and who maintain a negative status as described above will be placed back into the random pool for future testing. If these individuals test positive at any time during their remaining years at Rockhurst, they will be considered a disciplinary risk and placed in the category of a “Third Positive”.

C. Third Positive:
   If after the second positive, the test results are again positive for drug and/or alcohol use, it will be considered a “Third Positive”.
   1. Upon notification of the third positive, the Dean of Students will be consulted to determine if the student may continue in our rehabilitation program. At this juncture, a full examination of the student’s disciplinary record will be reviewed.
   2. It may be determined that it is impossible for the student to remain at Rockhurst.
   3. If permitted to continue matriculating at Rockhurst, the third positive result will require the family and student to see Rockhurst’s Dean of Students to determine what caused the failure of the drug remediation program after the second positive. The family and student must follow the recommendations of the school’s Dean, which WILL include external treatment, resources, and/or rehabilitation programs until the student graduates from Rockhurst High School.
      a. A third positive result will be reported to the Athletic Director and the Assistant Principal for Student Life. The student may be ineligible for all co-curricular activities until he tests negative, or have some restrictions placed on his involvement, e.g., travel restrictions.
      b. If the reinstated student wishes to participate in a co-curricular activity after its tryout period, the administration or the coaching/moderating staff will determine whether the student will be able to undergo a tryout period.
4. Failure to follow the treatment, resources, and/or rehabilitation programs will jeopardize a student’s continued matriculation at Rockhurst High School.

5. Students with a third positive will be tested again in 105 calendar days at the family’s expense.
   a. If the student tests positive again (any time in his time at RHS), the student will be placed in the “Fourth Positive” category.

Note: Students who successfully complete a drug intervention program in consultation with the Dean and who maintain a negative status as described above will be placed back into the random pool for future testing. If these individuals test positive at any time during their remaining years at Rockhurst, they will be considered a disciplinary risk and placed in the category of a “Fourth Positive”.

D. Fourth Positive:
   If after the third positive the test results are again positive for drug and/or alcohol use, it will be considered a “Fourth Positive”. A fourth positive will lead to dismissal from Rockhurst High School.

III. Drug and Alcohol Policies Part Three: Disciplinary Program
In all areas of student discipline, it is incumbent on the administration of a Jesuit high school to seek the formation of the young man in our care. In many matters of discipline, detention or occasional probation periods are necessary. The use of drugs and/or alcohol at school or at school events is a significantly more complicated disciplinary issue. In the cases of drugs and alcohol, both activities are illegal and may require the school to involve law enforcement personnel. As such, the school’s response is complex.

When the offense includes drugs and/or alcohol at school, on a school sponsored trip, retreat or event, at an off-campus event where RHS is the guest, or at any time where the student is under the care and supervision of Rockhurst High School, the severity of the offense increases significantly. We believe that responsible alcohol use is a privilege, not a right, and the right to consume alcohol begins at age 21. We also believe that the use of illicit drugs is never acceptable. Further we contend that drug and alcohol use is not part of “normal adolescent development,” and Rockhurst flatly rejects the notion that students need to learn to drink before they go to college. It is never appropriate for students to possess drug and/or alcohol or for families to provide opportunities for alcohol consumption to minors. Parents who turn a blind eye toward teenage alcohol use in their homes are violating the law in both Kansas and Missouri. It is our contention as professional educators that adolescents do not have a right to engage in drug and/or alcohol use. Possession of drugs and/or alcohol is illegal and can lead to legal problems and will have an impact on developmental and academic progress. Furthermore, the use of drugs and alcohol by adolescents is often found as a harmful attempt to self-medicating for significant underlying problems.

Families and students should be aware that local police jurisdictions send MIP (Minor in Possession) reports directly to the school. Such offenses, though not directly involving RHS, may have far-reaching consequences at school. When students are arrested or detained for drug and/or alcohol offenses outside of school, it indirectly damages the reputation of the school. Repeated MIP offenses may lead to dismissal from Rockhurst High School.

It is important to note that the selling or distribution of drugs at Rockhurst High School or at events off campus will result in immediate dismissal (without appeal). The selling of drugs to classmates is
antithetical to what it means to be a “man for others” and destroys the trust necessary to build the type of community RHS strives to create. There is no place at Rockhurst for those who actively seek to diminish our community.

Any student who knowingly possesses, uses, transmits, or is under the influence of alcohol or illegal drugs during school hours, on the school grounds at any time, or at any school-sponsored event is liable for dismissal from Rockhurst. The use of alcohol by a minor, the distribution of alcohol to a minor by an adult, and the use of any controlled substance are all against the law and are considered serious misconduct at Rockhurst. The school reserves the right to randomly test for drug and alcohol usage at school and school-sponsored events.

- For the first offense, a student will be suspended from school and will remain suspended until a parent conference with the Dean of Students is held to discuss the student’s continued attendance at Rockhurst High School. If the student is allowed to remain in attendance at Rockhurst High School, the student will serve 14 JUGs (detentions), will be placed on Disciplinary Probation, will be required to undergo an alcohol/drug assessment, and will be required to meet any other requirements decided upon by the Dean of Students.
- All testing and counseling sessions shall be the financial responsibility of the student’s parents.
- Subsequent violation of this policy within a student’s four years at Rockhurst may result in expulsion.

Additionally:
- After the interview (assessment) is complete, the alcohol/drug counselor will make a recommendation regarding appropriate treatment. Depending upon the individual situation, outcomes may include any or all of the following: an educational program, outpatient treatment, inpatient treatment at any alcohol/drug facility, as well as suspension from school, JUGs, disciplinary probation, dismissal from Rockhurst, or other appropriate action consistent with the situation.
- If the student and/or the student’s parent(s)/guardian(s) refuse to have the assessment interview, or refuse to follow the assessment recommendations, the student will be required to withdraw from Rockhurst.

Rockhurst High School reserves the right to call emergency medical personnel to transport intoxicated or drug-impaired individuals to the nearest hospital emergency room. Any costs associated with such emergency response are the responsibility of the student’s family.

**Tobacco Policy**
Tobacco is a controlled substance for minors and is, therefore, prohibited to students on campus and at school-related functions. Violators of the policy will receive a Discipline Referral, three JUGs, are subject to suspension.

Electronic cigarettes are considered drug paraphernalia, and possession of one on campus or at a school sponsored event will result in suspension.

**ATTENDANCE POLICIES AND PROCEDURES**
Regular and punctual attendance at school is the primary responsibility of the student and parent. Students who are absent from school jeopardize their academic standing and their ability to integrate in to the social and spiritual fabric of the high school community. While parents have the right to take their sons out of school, the school retains the right to impose consequences for excessive absences. Parents are expected to schedule family vacations during school vacation periods. Dental and medical appointments
should be made after 3:00 p.m. or on Saturdays or school holidays. Class masses and class convocations are not appropriate times to schedule appointments. Students will be subject to JUG if they miss these events. If parents go out of town during the school year, the Dean of Students should be notified in writing of their son’s guardian during their absence. This information is important in case of emergencies, absence, or tardiness.

The following are considered justifiable reasons for absence from school:

- Personal illness.
- Serious illness or death of a family member.
- Participation in a school-sponsored function such as a retreat, debate tournament, or athletic event.
- College visits approved by the College Placement Office. See College Placement Office guidelines for procedures.
- Subpoena by the court.
- Emergencies or circumstances calling for the student’s services or presence at home.

**Residence Requirements**

Students are not to live on their own in homes or apartments, and when not residing with their parents, must live with an adult approved by their parents and the school. Parents are asked to contact the school to communicate any such arrangement.

**Procedures for Reporting Absence**

Parents or guardians are to telephone the attendance line (816) 363-2036, x256 before 9:00 a.m. to report the absence of their son. Failure to report your son’s absence will result in his serving a JUG when he returns to school.

When a student returns to school after an absence, a note dated and signed by a parent or guardian indicating the reason for the absence is to be submitted by the student to the dean’s office. Absences without parental explanation will be considered unexcused.

Repeated failure to report a student’s absence places at risk the student’s continued attendance at Rockhurst High School.

**Procedure for Requesting Early Dismissal**

A student must have the permission of the Dean of Students to leave the campus during the school day. Permission will not be given without a dated, written request from a parent or guardian presented to the dean’s office before the start of the school day. The note must include a reason for the early dismissal, a phone number to verify the request and the name of the doctor or dentist, if applicable. If a note and name and phone number are not provided, early dismissal may not be granted. Under no circumstances may students dismiss themselves from school for an appointment or because they feel ill. In case of illness, students are to report to the office of the Dean of Students.

**Absentee Homework Assignments**

Rockhurst High School will supply homework assignments for extended absences. If your son is absent for three consecutive days, please telephone the attendance secretary (do not leave a message) by 9:00 am on the third day of the absence. You may then pick up assignments after 2:30 p.m. the same day. For students who are absent less than three days, we recommend that the student call classmates for assignments. Home phone numbers are available in the Student/Parent Directory.
Often times, the best way to handle missed assignments is by having the student contact the teacher via email. The student should also be able to stay current with class assignments by using the the MyHomework app.

Absence and School Activities
Students reported as absent from school during the day may not attend a nighttime school function. All students must be present for one-half of the school day to participate in any school-sponsored activities. One-half day is equivalent to 4 class periods.

A. Tardiness
All students reporting to school late (after the 8:00 a.m. bell) **must** report to the Dean of Students' office for an admit slip. Students who are late to school, or to any class during the school day, will receive a JUG.

The fifth time a student is late to school will result in a Discipline Referral, three additional JUGS, and a parent conference. The 10th late may result in the dismissal of the student from Rockhurst High School.

Tardiness to individual classes will result in JUGS administered by the faculty. Students tardy to any class because a faculty member detained them should present a note signed by the faculty member detaining them.

B. Excessive Absence
Excessive absence from school is counterproductive to a student’s ability to meet the desired objectives of the **Graduate-at-Graduation**.

If a student misses ten or more individual classes during a semester, the Dean of Students may contact the parent/guardian, and a review of the student’s continued attendance at Rockhurst High School may be conducted.

C. Excused Absences
There are times when parents need to absent their sons from school for special reasons. Parents **are required to submit to the Dean of Students a written request for an excused absence one week prior to the anticipated absence**. Upon receipt of the written notice, the student will be given a form for his teachers’ signatures, which must be completed five full school days prior to the absence. Failure of parents to notify the Dean one week in advance may result in their son’s absence not being excused.

The student’s absence will be excused if it is unavoidable and of a non discretionary nature. Illness, accident, death in the family, selected non-emergency family trips, and approved college visits are examples of excused absences. All work missed during the absence, including tests, can be made up (see below). Teachers are expected to assist students to acquire materials or information missed.

A student whose absence is excused by the school must have all work, including tests, quizzes, homework, long-range assignments, etc., completed and turned in to his teachers by 4:00 p.m. on the third day after the absence. (For example, a student absent on Monday must have all work turned in by 4:00 p.m. Thursday; a student absent on Friday must have all work turned in by 4:00 p.m. the Monday following). Students will be given full credit for work turned in under these circumstances.
guidelines. However, students who fail to turn in their work within the allotted 3-day period may, at the discretion of the teacher, receive full, partial or no credit for late work.

C. Parental Excused Absences
Often, parents make travel plans far in advance of the school year. Rockhurst expects parents to schedule family vacations during school vacation periods, i.e. Thanksgiving, Christmas vacation, spring break, etc... (This includes situations when parents cannot get flights of their choice). When it is necessary for parents to take their sons out of school for personal reasons, the school requires that parents submit to the Dean of Students a written request for a parental excused absence one full week prior to the anticipated absence. The one week period gives us plenty of time to consider the full impact of your son’s absence on his academics and co-curricular activities. Please note: failure to submit the request one full week in advance will result in the absence being unexcused. If the parental excused absence is granted, the student will need to turn all missed work in by 4pm on the day he returns to school.

D. Unexcused Absences
The student’s absence will be unexcused if it is avoidable and of a discretionary nature, due either to student or parental decision. Truancy and suspension are examples of unexcused absences for disciplinary reasons.

Unauthorized family vacations and unapproved college visits are examples of unexcused absences due to a parent’s decision to absent him from classes.

In addition to disciplinary punishments and restrictions imposed by the Dean, a student whose absence is unexcused for disciplinary reasons is unable to earn credit for work that was due on the day of the unexcused absence. Specifically, homework or quizzes over material covered in class on the day of the unexcused absence will automatically be assigned a grade of “0”. Students whose absence is unexcused for disciplinary reasons may turn in long-range assignments (i.e. work involving multiple days of assignments, or assigned three or more days prior to the unexcused absence) for full credit, and may make up tests that cover three or more days of class material for full credit. All such work must be completed and turned in no later than 4:00 p.m. on the day of the student’s return to Rockhurst.

Students whose absence is unexcused due to parental decision may make up all work, including homework, quizzes, long-range assignments, and tests for full credit. However, all such work under these circumstances must be completed by 4:00 p.m. on the first day of the student’s return to Rockhurst.

In the rare event that a teacher or proctor does not arrive for class, students are to wait in a quiet manner either outside the classroom or in the room. If, after five minutes, the teacher or proctor still has not arrived, one student is to alert Mr. Wickenhauser or Mrs. Fessler. Students are not to leave the classroom unless directed by the Assistant Principal for Academic Affairs.

Health
- The State of Missouri requires that all students be adequately immunized before attending school. In addition, Rockhurst requires that a physical examination form and emergency forms be on file for each student by the start of the school year. These forms should all be filed electronically with Magnus Health, the online storage of student health records.
- Students who become ill during the school day are to report to the Dean of Student’s office. Students who are ill will be sent home after the parents have given permission.
• All prescription medications taken at Rockhurst High School must be stored and administered from the Dean of Student's office. A permission note, dated and signed by the parents/guardians must accompany these medications.

• In order to promote and ensure appropriate student health standards, students with chronic infectious or communicable diseases may be permitted to remain in the classroom only if there is no reasonable risk of transmission of the disease to others. Rockhurst High School will endeavor to accommodate the interests of students infected with communicable diseases to the degree that the health of other members of the school community is not at risk.

• Decisions regarding the type of educational and care setting for students with chronic medical conditions should be based on the behavior, neurologic development, and physical condition of the student and the expected type of interaction with others in that setting. These decisions are made using the team approach including the student’s physician, public health personnel, the student’s parents or legal guardians, school personnel, and Diocesan personnel. All medical, legal, and educational decisions should be made in writing. Students may be placed in home study pending team review. In each case, risks and benefits to both the student and others in the setting should be weighed.

Lockers
Students are required to have an official school lock for their lockers. These are available in the school bookstore. Unofficial locks will be removed. Locks must be kept on lockers at all times. The school is not responsible for materials taken from the school lockers. Student lockers are subject to search by school administration.

Lost and Found
Lost and found items may be turned in or claimed in the Dean's Office. The school cannot be responsible for items or valuables left in classrooms, hallways or athletic areas. As a matter of policy, students are encouraged to write their name in their textbooks and notebooks in order to facilitate their return in case they are lost. It is obviously best to utilize lockers and keep valuables protected.

Messages to Students
In order to avoid disrupting the learning process and using valuable class time, MESSAGES WILL NOT BE DELIVERED TO STUDENTS. If an emergency situation arises in which a student must be contacted, the parent/guardian must first contact the Dean of Students who will then contact the student. Parents may communicate with their sons via email during the school day, but we ask that parents not call or text their sons during the day.

Medication Policy
At no time during the school day should a student be in possession of prescription drugs (ie: pain medication, ADD/ADHD medication, etc...). These pills should remain at home under the supervision of the student’s parents/guardians. However, if the student must take the medication during the school day, the school requires the following: 1) a supply of the medication must be sent to school in the original container (should state dosage and how many times per day medication should be taken); and 2) a note signed by a parent or guardian (found at the bottom of the Medical and Operative Permit) giving the school permission to dispense the medication. This permission must be renewed each year. NO MEDICATION will be dispensed without written consent. We cannot accept phone calls as consent to dispense medication. Furthermore, it is the student’s responsibility to come to the Dean of Student’s office for his medication as we cannot send reminders to the students. Medication cannot be kept in a student’s locker or backpack or pocket. It is imperative that medication be on file in the Dean’s office so that the school can ensure proper use of the medication, resulting in increased safety for the student
body. Again, all medication should be stored in the Dean’s office—not in student backpacks, lockers, pockets, etc...

Out of Bounds
No student is allowed to leave Rockhurst High School's campus at any time during the school day unless he has received explicit permission from the Dean of Student’s office. Parental consent and knowledge are necessary to gain permission.
The following areas are off-limits during the school day:
A. The student parking lot and circle drive.
B. The parking lot east of the school gym.
C. All athletic fields, the former Jesuit Residence, and the Rose Theater, and any classrooms or offices not supervised by an adult.
D. Students who leave campus without permission or who are found in off-limits areas will be assigned a Discipline Referral and a JUG.

Parking Lot
- Seniors and juniors only may park on campus. No permits will be given to students without valid driver's licenses.
- Sophomores who can demonstrate an exceptional need to park on campus must petition the Dean’s office in writing for a parking permit. A committee of Rockhurst faculty will review the petition. If allowed, sophomores will be permitted to park in the stadium parking lot.
- Illegal parking creates hazards that may necessitate towing. Parking in the lots of neighboring businesses or on the streets of neighboring subdivisions is prohibited.
- Violations of these guidelines, as well as reckless driving, will result in a $25.00. After a third violation, the student will have his parking privileges revoked for 30 days. After four violations, the student will have his permit revoked for 1 year.
- Automobiles and other vehicles in the parking lot are to be vacated as soon as the student arrives at school and left vacant until the student's departure. Books and equipment are not to be stored in the automobiles for use during the day as students are not permitted access to vehicles during school hours. Violations will result in JUG.
- Parking permits ($20.00) must be purchased from the dean’s office.
- Parking permits issued to a student cannot be transferred to another student. Any student who transfers a permit to another student, will forfeit his parking privileges and may be suspended from school and serve 14 JUGs.

Punctuality
Students are expected to be on time for school and for all classes. Students who “cut class” will be assigned two consecutive JUGs for each class cut for the first occurrence and parents will be notified. A second occurrence will result in two consecutive JUGs for each cut and a conference with the parents.

Headphones/Earbuds
These items may only be used before/after school, during activity period, or during lunch. However, earphones cannot be used in the dining commons during lunch. Also, headphones are not allowed to be used during passing periods. These items are not to be used in the classrooms unless the teacher has granted permission.

Cell Phones
During the school day, students may only use cell phones during their lunch period and can only use them in the dining commons. Cell phones can only be accessed/used during lunch. Phones cannot be used in classrooms, the Barry Commons, the Learning Commons, the Centennial Commons, the hallways, or in any spaces other than the Dining Commons. Outside of lunch period, students are to turn off all sound from
the phones and keep them out of sight, including during passing periods. Students are never to use cell phones in the locker room, bathroom, or other places that demand privacy. Students are never allowed to make phone calls or text during school hours. If a student needs to call or text a family member for an emergency, he should do so after asking a teacher or administrator if he can do so. At no times during the school day should students be tweeting, insta-gramming, snap-chatting, face-timing, or using any other form of social media. While the student is in school hours, we want him connected to our community and not indulging in the social media world. Failure to comply with the cell phone policy will result in the cell phone being confiscated and the student receiving three JUGs. The cell phone will be returned after the first JUG is served.

It is strictly forbidden to film or photograph or record any member of the RHS community (faculty, staff, and students) without prior approval from faculty or administration.

**Gaming**
Gaming is treated like cell phone use. The only time a student may game during the day is during his lunch. Even during this time, the student can only game in the Dining Commons. This includes gaming on any device—cell phones, iPads, etc... Failure to comply with the gaming policy will result in a JUG.

**Searches**
For reasonable cause, members of the administration or faculty may conduct a search of student lockers, book bags, motor vehicles, electronic devices as well as students themselves. If a student refuses to allow the administration to perform such a search, the student will be suspended from school until the search can be conducted. The student may also be subject to dismissal.

**Sportsmanship /Fan Behavior**
When representing Rockhurst at games or other events, Rockhurst students shall refrain from any and all unsportsmanlike conduct (obscenities, taunting, “trash-talking”, demeaning shouts or gestures, dangerous behavior, and the like).

**Student Sales**
The solicitation of students or the selling of goods, candy and paraphernalia (i.e. shirts, sweatpants, and sweatshirts) to other students is forbidden. Students who wish to promote their club/activity or school sport in this manner must have the guidance and approval of their moderator and the President of the school.

**Student Visitors**
No student may bring visitors onto campus for class visitations without permission of the Dean of Students at least two days in advance of the visit.

**Use of the School Name**
The name Rockhurst High School, or any variation thereof, may not be used for any event, either social, athletic, or political, etc., nor may anything be published under the name of the school without the expressed permission of the president or principal of the school. The school does not hold itself responsible for offenses committed outside its jurisdiction, yet it cannot and will not ignore serious scandal or conduct detrimental to the school.

**Academic Lab**
For Seniors, Juniors, and Sophomores, there are times when a student’s class drops out for that day of the six day cycle. This drop period is known as academic lab. During this Academic Lab time, the student is
expected to be academically productive. This may involve self study, group study, peer tutoring, teacher tutoring, etc...

This is not time to play games, use cell phones, sleep, or mess around. This academic lab time is designed to allow the students to utilize this time in their day to work on academic endeavors. Students in academic lab must be in one of five areas: the Dining Commons (for 1st, 2nd, and 3rd hours), the Learning Commons, the McGee Hall, the Math Hub/centennial commons, or the Barry Commons.

Seniors who have academic lab for their 8th period class may leave the school for the day after signing out with the Dean’s Office. Senior students who choose to depart the school at the end of the school day may not congregate in the parking lot and may not disturb classes at Rockhurst or other schools. These students who choose to leave can not return to school until the final bell has rung for the day. Violations of this privilege will result in serious consequences.

Weather-Related and/or Unexpected School Closings
In the event that Rockhurst High School needs to announce the closing of school, or a delay in the starting time of school, for any emergency reason including weather or electrical problems, the announcement of the school closing or delayed starting time will be made by the following:

- Text alert will be sent via RockAlerts TextCaster
- Students will receive an email from the principal via RHS email
- Recorded message will be placed on the school telephone system (363-2036)
- Posting on the home page of the school’s website
- Radio and television stations will communicate the change in schedule or closing of school

School officials will make every effort to contact radio and television stations by 5:30 a.m. in the event of weather-related emergencies. Often it takes up to 30 minutes for the announcement to "make the air." The safety of our students is of paramount concern to us; therefore, parents must use their own judgment about whether or not to send students to school if the weather is particularly bad in their local area. If you decide to keep your son home during a weather event, please call the school to report his absence.

STUDENT DRESS CODE

Attire and Personal Appearance - Rockhurst students are expected to be clean and neat in their attire and personal grooming. The Dean of Students is the final judge of appropriate attire and grooming.

Shirts - Any clean, pressed dress shirt with a collar, or sport shirt with a collar or a turtleneck (minimum 2-inch collar) may be worn. The following shirts are not permitted: Hawaiian and/or loud prints, flannel shirts (or shirts resembling flannel), Rugby shirts, T-shirts, Henley's, jerseys, tank tops, sweat shirts. Shirts may not be layered in such a way that one shirt is exposed beneath another shirt. Shirts must be tucked in at all times, before, during, and after school.

Trousers - Any type of dress pants may be worn with a belt. Work clothes, baggy pants, bell bottoms, “cargo” pants, denims, jeans, worn or faded pants are not allowed. Approved Rockhurst shorts may be worn during periods announced by the Dean of Students.

Hair - Hair must be clean, and well groomed. It may not cover the eyes, or more than half the ears (even when combed from above and behind the ears), and must be at least one inch off the collar. Extremes in hairstyles (lines or designs, uneven patches of hair, ponytails, mohawks, faux hawk, unnatural color, etc.) are not allowed. “Tails” are forbidden as is any hair length that allows hair to be gathered into a “tail” or
ponytail. The face is to be clean-shaven. Sideburns must not extend below the ear. The Dean of Students reserves the right to make the final determination concerning appropriate hair length or style.

**Shoes** - Dress shoes, loafers, or tennis shoes that are not distracting must be worn with socks that are at least 3 inches above the top of the shoe and is always at the discretion of the Dean. The following shoes are not permitted: Hiking boots or hiking shoes, work boots, canvas or nylon shoes, sandals, moccasins, and slippers. If parents are uncertain whether a particular type of shoe is permitted, they are encouraged to call the Dean of Students before purchasing it.

**Socks** - Socks must be worn at all times. Socks must extend at least three inches above the top of the shoe. Half-socks (anklets) are not permitted.

**Jackets & Sweatshirts** - Jackets or hooded sweatshirts must not be worn around the building and must be kept in a student’s locker. Students may wear sweaters (cardigan, v-neck, quarter-zip fleece or other material, or a pullover) or Rockhurst sweatshirts over the dress shirt.

**Jewelry** – Earrings or other visible body piercing may not be worn, nor may “studs” or devices meant to hold open a pierced ear or body part. Students are to refrain from wearing jewelry that is flamboyant or attention seeking, such as chains, hemp bracelets or necklaces, etc. Students may not wear items that “cover” a pierced body part.

**Tattoos** - Students are not permitted to have visible tattoos. Missouri and Kansas law requires a person to be 18 years of age or older to get a tattoo.

**Hats or Caps** – Hats or caps may not be worn inside the building at any time.

**Special Dress Days** - A clean and pressed white, long-sleeved dress shirt, tie, long slacks and appropriate socks and dress shoes are to be worn on Mass and assembly days and other special occasions designated by the administration. Tennis shoes are NOT acceptable dress on Special Dress Days. Authorized spirit shirts may be worn on pep rally or other designated days. Varsity athletes may wear their game jersey over the dress shirt with a collar on pep rally days. The rest of the dress code remains the same for student-athletes.

**Dress at Extracurricular Activities** – Extracurricular activities, e.g. games, dances, performances, are official school events and are therefore under the direction of school officials. Student dress at such events should always be in good taste and reflect the image of Rockhurst High.
GUIDANCE COUNSELING

The Guidance Counseling Department is designed to provide services to meet the unique needs of each member of the student body. The primary role of the school’s counselors is to provide academic guidance. Additionally, counselors also provide personal social counseling. Formal counseling, i.e., psychological therapy, is not a service provided by the school counselors.

The counselors offer a variety of student services: personal/social advice, study skills assistance, discipline counseling, academic advising and registration information, standardized testing and interpretation, career counseling, and referral services.

Students are assigned a counselor during each year of enrollment at Rockhurst. As students progress from freshman to senior year, they are assigned the same counselor from year to year. During the freshman year, counselors help students develop useful study habits and assist them in adjusting to the demands of a vigorous college preparatory curriculum. During sophomore year, counselors concentrate on a student’s social growth and the development of interpersonal skills. During the junior year, counselors concentrate on developing the students’ college plans, career awareness and a sophistication about the world of work. While a senior at Rockhurst, students continue to have the service of his counselor available to them. Additionally, the College Counselors specialize in assisting students with the college admissions and financial aid processes.

All in all, Rockhurst devotes considerable time and resources to student counseling. Students who make regular use of the resources available through the counseling department normally find their high school and college performance measurably enhanced.

Seeing Your Counselor—Counselors visit with students on a regular basis, i.e., at least once per semester and generally see students when grades or other factors indicate that a student may be experiencing unusual difficulty. However, no counselor can read minds, and it is the responsibility of the student to make an appointment with his counselor when circumstances arise which require an appointment. After a student leaves a message to see his counselor, the counselor shall meet with him within twenty-four hours unless indicated that such a meeting must take place sooner.

Parent/Teacher Conferences—Frequently, parents wish to speak with teachers individually to discuss their child’s progress. Counselors are most willing to contact teachers and to provide them with any additional information that may be pertinent. To make teacher appointments, parents should contact their child’s teacher(s). Counselors are available to sit in on parent/teacher conferences. In the event a “staffing” is requested by a parent, i.e., a group meeting with parent(s), student, and teachers, please contact the counselor directly.

Testing—All students are given selected standardized tests during their four years at Rockhurst. These tests will vary according to the intended goals and objectives of the standardized testing program. Suggestions for learning disabilities and psychological testing are available upon request of the parents or when recommended by the counselor or school administration.

Concussion Management Program—Rockhurst is pleased to have a concussion protocol in place which takes advantage of many accepted strategies to dealing with students who suffer a head trauma injury. Part of our protocol is to require all freshmen and juniors to get a baseline test via ImPACT Concussion Testing systems. This will be done with those who go out for fall sports in the pre-season and during the first months of school for the remainder of Rockhurst students. The reason for this test is should an injury occur and a concussion is diagnosed by a trained medical professional, there is a record of a baseline
before the injury. After a trained medical professional has evaluated the student, the student will need to follow those recommendations which generally allow the brain to rest. A form assists in the steps of the protocol and the services available. Once the medical professional believes that the brain is fully healed several physical tests are conducted. These tests can be conducted by Rockhurst athletic trainer free of charge. If at this stage he is able to complete the protocol, a retest is administered and the results are compared to the baseline test. Medical costs incurred due to a concussion are the responsibility of the family. Rockhurst offers rehab and the ImPACT testing as part of being a student. The test results will remain part of the student's school record.

**Drug and Alcohol Testing Program**— The Assistant Principal for Student Life is the de facto coordinator of the Drug and Alcohol Testing Program. (Refer to Drug and Alcohol Policy for more details)

In addition to five full time guidance counselors, the school as an additional resource in a child psychologist. The child psychologist is a full time employee of school and is available to work with students and families. Parents interested in working with the child psychologist should first contact their son’s counselor for a referral.

**Confidentiality Policy**—There are four instances in which a counselor and/or teacher is legally bound to inform a parent and/or authority with information given during a “confidential” counseling session: 1) when a student indicates he is going to physically harm himself or jeopardize his life; 2) when a student indicates he is going to physically harm another or jeopardize another’s life or has knowledge that another’s well-being is threatened; 3) when a student indicates he is being physically, sexually, and/or emotionally abused; 4) when a student indicates he has committed a felony (i.e. selling drugs, stealing a car, etc.).

**COLLEGE COUNSELING**

Rockhurst High School provides comprehensive, on-going college advising to students and families that includes, but is not limited to: testing, individual and group counseling, and document processing for college admission, scholarships, and financial aid.

Direct work with students begins first-semester junior year and throughout senior year. The College Counseling Office provides services that assist students and families throughout the college exploration, application, and matriculation process. Connecting students with programs and opportunities that fit their academic, personal, spiritual, and social needs are our focus. Through a variety of small group meetings, college visitors, evening programs and individual guidance, students are assisted through the college admission cycle. Although lower division students cannot begin application procedures for college, they should conscientiously apply themselves to their studies and plan their coursework and co-curricular activities in a way which increases the probability that they will be accepted by colleges of their choosing.

**College Admissions Testing**

**PSAT/NMSQT - Preliminary Scholastic Aptitude Test/National Merit Scholarship Qualifying Test** - This test is taken in the fall of sophomore year as a practice test and again in junior year as a qualifying test for national merit scholarship eligibility and preparation for the SAT.

**ACT and SAT - American College Testing Program and Scholastic Aptitude Test** - Colleges and universities require scores on either the ACT or SAT as a part of the admission process. All students are encouraged to take both tests. These tests can be retaken if desired by the student and/or recommended by the College Counselor.
SAT Subject Tests – SAT subject tests are hour-long examinations administered in virtually every college-preparatory subject matter. The tests are offered at various times throughout the school year. Selected universities and colleges require or strongly recommend that students take subject tests for admission and placement. Students are encouraged to speak with their college counselor about subject tests.

Submission of Standardized Test Scores in the College Process - The College Counseling Office will not submit results of standardized tests (ACT/SAT or SAT subject tests) as part of the transcript request process to colleges and universities. Students and parents have indicated their agreement to this policy by signing the Transcript and Recommendation Confidentiality Waiver Release Form in the student’s junior year. This form indicates that ACT or SAT scores reported to Rockhurst High School will be kept on file for data purposes only. Rockhurst High School will not release nor report any test scores to any educational institution. It is the student’s responsibility to determine which test scores will suffice for admission purposes at the colleges where he may be applying. Also, the student understands that official score reports should be requested from College Board and/or ACT and submitted directly to the educational institution receiving the student’s application. The College Counseling Office can provide test scores on file (if sent to RHS by a student) to athletic programs/coaches and scholarship organizations only at a student’s request.

Advanced Placement Tests - Students enrolled in advanced placement courses are expected to take these tests each May. Depending on the specific policy of the individual college or university, a student may glean advanced standing as a result of his achievement on these examinations.

College Visitations - Rockhurst recognizes that choosing a college is an important family decision for our students. Visiting a college is one of the best ways to determine if it will meet a student’s needs and expectations. While it is important that students visit a campus before making an enrollment decision, there are policies that families must follow. It is imperative that students miss as little class time as possible due to college visits and that procedures are properly followed to obtain an excused absence. Colleges recommend scheduling visits at least two weeks in advance. The CCO requires a written or emailed request from parents a week prior to the college visit. The following policies MUST be followed in order for college visits to be excused absences:

A. Students are expected to visit colleges on days when Rockhurst is not in session. This is particularly true for trips to nearby institutions. Special university-scheduled visit programs/scholarship competitions may be an exception and, with proper documentation and notice, they could be excused.

B. To obtain an excused absence from the College Counseling Office for an official college visit, parents MUST submit a request to the student’s college counselor or the CCO’s administrative assistant via email or a handwritten note with the date(s) and college(s) listed at least one week in advance of the absence. At that time, the student will receive a college visit form that must be signed by each teacher and returned to the College Counseling Office prior to the absence. Failure to submit a timely request or return the teacher signature form will result in an unexcused absence.

C. Juniors will be allowed two excused absences and seniors will be allowed four excused absences per academic year for college visits. Freshmen and sophomores will not be granted excused absences from the College Counseling Office for college visits. After December 1, senior visits will not be allowed unless the student has submitted an application for admission to the school.

D. College visits will not be approved after December 1 for the first semester or after May 1 for the second semester. College visits will also not be approved for the days preceding or following Thanksgiving break, senior service projects, spring break, or Easter break. All visit request approvals will be at the discretion of the student’s college counselor.
School policy for students wishing to sit in on sessions with college representatives is as follows:

- Seniors in good academic standing may miss class time to visit with up to six college representatives.
- Juniors are eligible to visit with up to three college representatives.
- Students must sign up in the College Counseling Office for college representative appointments no later than one day in advance of the visit.
- The College Counseling Office reserves the right to set GPA requirements for students to be eligible to meet with any college or university.

A list of visiting college representatives can be found on the Naviance login page for students and parents.

**Notification to Colleges** - RHS has a moral and professional obligation to inform colleges and universities of a student’s change in schedule during his senior year. Additionally, should a senior student experience academic difficulties during the year, the college counselor reserves the right to inform the colleges and universities where the student has applied.

**College Deadlines** – Please pay careful attention to deadlines noted on the Student Activities Calendar (*College Counseling Office). Meeting application, scholarship, transcript request, and testing deadlines are student and parent responsibility. Failure to do so will affect admission, scholarship, and testing eligibility.

**May 1 is the National Candidate’s Reply Date** – Senior students must confirm their attendance with the school of their choice by this date. Commitment is identified by returning an enrollment form and an enrollment deposit. If a student will not be accepting an admission or scholarship offer, it is the student’s responsibility to politely decline the offers by directly contacting the institution. Please note that any scholarships/special programming offered at colleges and universities may not be guaranteed if you do not respond to the school of your choice by May 1.

**Release of Student Disciplinary Information to Colleges/Universities** -- Rockhurst High School expects all students to model a high level of citizenship and responsibility. Therefore, when students are asked on college applications about disciplinary actions during their senior years, students are expected to answer truthfully and completely. **Disclosure Policy of Rockhurst High School**: Rockhurst High School’s policy regarding disclosure of disciplinary records is that Rockhurst High School will not notify colleges/universities that request such information of infractions resulting in probation, suspension or dismissal from this school. Rockhurst High School will not report disciplinary actions that occurred at previous schools attended. Nor does Rockhurst High School report academic probation to colleges because those are internal measures students use to improve their performance. Rockhurst High School encourages students to answer all questions honestly and openly. In those instances when the question is answered in the affirmative, college counselors will assist families in developing a personal statement that will help contextualize the situation.

**FINANCIAL OBLIGATIONS**

Tuition payments and fees are an investment in your son’s education and Ignatian formation. All financial obligations to the school must be fulfilled in a timely manner, or a satisfactory alternative arrangement made with the Chief Financial Officer of Rockhurst High School, before a student will be enrolled in the next academic year. In the case of seniors, financial obligations must be met by May 8, so that the student may take his final examinations, participate in the Commencement Exercises and receive his diploma.
LEARNING COMMONS

The Learning Commons is open from 7:00am to 5:00pm, Monday through Friday. Students are encouraged to use the Learning Commons for group work, projects, creative activity and individual study. Print and digital resources are available as well as access to various technology, tools, and space to encourage creativity and innovation. Library staff and the Educational Technologist is available to assist students and teachers with resource and technology needs.

Resource materials may be checked out for three weeks. Students will be charged for lost items based on replacement costs.

PHOTOS

Rockhurst high school may use appropriate student pictures and videos, including website display for all school-related activities. This includes the photography and video use by professionals approved by the school's administration for related school events.

PASTORAL MINISTRY and IGNATIAN SERVICE PROGRAM

The Pastoral Ministry Office is the center for the religious and spiritual life at Rockhurst High School. Christ is the center of all that we do. We proudly embrace our Catholic, Jesuit tradition. Through our work in campus ministry, we seek to love the Lord, our neighbors, and ourselves according to the Gospel. Accordingly, we construct programs and assemble resources that contribute to the spiritual formation of our young men.

PASTORAL MINISTRY

Retreats

Retreats are an opportunity for our students to step back and reflect on God’s work in their lives. Through prayer, discussion, and other activities they ask Christ, “Lord, when did we see you?” Grounded in the Gospel and our Catholic, Christian faith, the Spiritual Exercises of St Ignatius are the guiding inspiration for our retreat program. **Note:** Students who miss school while participating in retreats will receive excused absences. They are given time to complete their assignments, according to the school policy. Students should alert teachers a week before the retreat.

Freshman Year - required

Freshman Retreat - a two and one-half day retreat experience organized and conducted by the Pastoral staff, teachers, alumni, several parents, and upper-class student retreat leaders. The retreat is based on the concepts of community and love of God. This mandatory retreat is held at school and takes place in late February. It cannot be rescheduled.

Sophomore Year - required

Day of Reflection. Led by the pastoral staff, counselors, theology teachers, and adult leaders. Centered around the five pillars of the ‘Grad at Grad.’ This is an opportunity for students to reflect on their first year and a half at Rockhurst. How has God been at work in their lives? What are Christ’s hopes for them?

- 8am-4pm. At Rockhurst University. Adult talks, small group discussion, preparation for ‘sophomore conversations,’ Mass.

Sophomore Family Conversations - required
The Sophomore Family Conversations present opportunities for the student to reflect on his time at Rockhurst, how he is growing to be the man God calls him to be, and how he can set himself on a path to embody the Graduate at Graduation profile upon completion at Rockhurst High. The 30 minute conversation is facilitated by an adult member of the Rockhurst High School staff. Both parents are encouraged to be present for the conversation.

- Families sign up for one conversation timeslot. All conversations take place in mid-January on a weekday. Conflicts should be communicated to the Pastoral Office.

**Junior Kairos Retreat - required.**

**Kairos Retreat:** For juniors only. Kairos is a 3.5 day experience of Christian community and sacraments. This is a powerful opportunity for spiritual conversion for many students. A series of talks are given by Rockhurst student leaders and adults. Group discussion and prayerful reflection help students to see Christ working in their families, their friends, and their own lives. Mass and confession are available. Six Kairos are offered each year. Students can choose their preferred dates on a first come-first serve basis. See school calendar for details.

**Senior Year - encouraged.** Options are listed below: *(Note: upperclassmen may attend more than 1 retreat if they wish; see Pastoral Office for details.)*

A. **Silent Ignatian Retreat:** 2 nights, 3 days. Based on the **Spiritual Exercises** of St Ignatius, students take time for quiet prayer and reflection. Seniors meet with a trained spiritual director each day. Retreatants have the opportunity for Mass and confession. The retreat is designed for student with a serious desire to deepen their spiritual lives.

B. **Senior Camping Retreat:** 1 night, 2 days to Lake Jacomo, MO. Retreatants grow closer to God through the natural elements of fire, wind, water and earth. Seniors depart Thursday afternoon, camp and retreat for the evening and participate in Mass and confession. Retreatants return Friday afternoon.

**Liturgies**

Celebration of the Eucharist (the Mass) is the focal point of our faith community. At the Last Supper, Jesus told the apostles, “Do this in memory of me.” The Church has faithfully obeyed this command for two millennia. Through the Real Presence, Christ transforms us more and more into the Body of Christ. He shapes us as disciples and as ‘Men for Others.’

Mass and prayer takes many forms at Rockhurst, including:

- All-school Masses on Holy Days and special occasions
- Class Masses on Thursdays throughout the school year (held in Rose Theater)
- Father/Son Masses on the 1st Tuesday of every month (in Sacred Heart Chapel), 7 am
- Prayer services for special needs and occasions
- 7:30 am daily Mass. Optional, all are welcome (in Sacred Heart Chapel)

**Sacrament of Reconciliation**

The Sacrament of Reconciliation is available during many retreats, during theology classes in Advent and Lent, on special occasions, or by appointment with one of the three priests on staff.

**IGNATIAN SERVICE PROGRAM**

Inspired by St. Ignatius, the founder of the Society of Jesus, Fr. Pedro Arrupe S.J. shared a message with a alumni from Jesuit schools in 1973 that has shaped who we are and what we do at Rockhurst Jesuit High School ever since. He said, “Today our prime educational objective must be to form men and women for
others; men and women who will live not for themselves but for God and his Christ -- the God-man who lived and died for all the world; men and women who cannot even conceive of love of God which does not include love for the least of their neighbors; men and women completely convinced that love of God which does not issue in justice for men is a farce.”

Regardless of where they come from, Rockhurst High School students are blessed with many talents, gifts, and opportunities. We recognize that these are gifts from God, and each student is asked to share his time and talents for and with others in the community both in Kansas City and globally. Rooted in the Gospel and Ignatian values, students are encouraged to offer direct service to those on the margins of society and our environment.

The Ignatian Service Program at Rockhurst High School strives for the following goals:

- Provide opportunities for the students, faculty, staff, alumni, and families of Rockhurst to stand up for and form relationships with those on the margins.
- Offer our time, talents, and gifts to build a more just society rooted in the values of Jesus and the Gospel.
- Recognize that love is shown more in deeds than words by actively participating in the corporal and spiritual works of mercy.
- Develop a sense of our personal and communal responsibility to care for God’s creation and be protectors of the environment and natural world.

Freshman Year
The theme for freshman year is community and inclusion. Our first-year students perform service with large groups of their peers in order to build a sense of community with their class and responsibility to those who are outside the Rockhurst community. Each freshman will participate in the “Men for and With Others Day” at Freshman Orientation and be included in a service opportunity as part of their freshman retreat. In addition, all freshmen will be required to attend a freshman day of service throughout the school year. Signups and details will come in the early fall.

Sophomore and Junior Year
The theme for sophomore and junior year is mercy and responsibility. As students mature and move toward adulthood, Rockhurst students are called to grow and recognize that it is the student’s responsibility to dedicate their gifts and talents to the hungry, thirsty, homeless, sick, homeless, imprisoned, and dead. Students are asked to search for projects that embody and promote the corporal works of mercy and contribute 40 hours of their time between sophomore and junior year.

Senior Year
The theme for senior year is mission. Students are expected to articulate and live out the mission of the Church and Society of Jesus as they prepare for graduation and beyond. Seniors participate in the Senior Project program which is a three week Christian service activity in which students are asked to work and learn with persons in the greater community who have special needs. They do this full time, outside the familiar environments of their homes and school. Senior Projects provide a time for personal growth for each senior. He is exposed to new situations which help him grow into a more caring, compassionate person. If each senior embarks on his chosen project in a spirit of self-sacrifice and Christian concern, the experience should leave a lasting, positive imprint on him and on those whom he has helped.

Total Ignatian Experience (TIE) service trips are available in the summer for specific classes, (ie. freshmen, sophomores, etc). These trips are built on the four pillars of service, community, simplicity, and prayer.
CO-CURRICULAR ACTIVITIES

Rockhurst High School, through its various programs and activities, aids in the total development of its students. While academic excellence is the hallmark of the school, Rockhurst is equally committed to provide an experience of excellence through student activities. Rockhurst’s programs of athletics, intramurals, clubs and activities, aim to be truly co-curricular, i.e., equal partners to academic course work that support and advance the goals of the Graduate-at-Graduation.

High school students have a real need for opportunities in which they can excel, make friends, learn, and give expression to their talents and abilities. Rockhurst’s student activities program is designed to provide all students with this opportunity to share with the larger community his God-given gifts. A list of Rockhurst clubs can be found on the school website under Student Life.

**Student Government** – the Student Government Association (SGA) is a highly visible and active organization at Rockhurst High School. Members of the SGA serve the student body by sponsoring and organizing a variety of activities that relate to the overall “spirit” of the RHS community: formal & semi-formal dances and mixers, Homecoming, Freshmen Orientation Brothers’ Program, the Harvest Food Drive, and Mission Week are a few examples. It also represents the student body (SGA Executive Committee & Student Life Committee) to the faculty and school administration. The Student Government works in conjunction with other student clubs/activities providing support for school activities and resources.

**SGA Officers for 2019 -- 2020**

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>Casey O’Halloran '20</td>
</tr>
<tr>
<td>Vice President</td>
<td>Michael Kuklenski '20</td>
</tr>
<tr>
<td>Secretary/Treasurer</td>
<td>Jojo Tutera '20</td>
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<tr>
<td>Senior Class President</td>
<td>Justin Hermes '20</td>
</tr>
<tr>
<td>Senior Class Vice President</td>
<td>Cody Metcalf '20</td>
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<tr>
<td>Junior Class President</td>
<td>Jack Scanlon '21</td>
</tr>
<tr>
<td>Junior Class Vice President</td>
<td>Pete Rottinghaus '21</td>
</tr>
<tr>
<td>Sophomore Class President</td>
<td>Eddie Kuklenski '22</td>
</tr>
<tr>
<td>Sophomore Vice President</td>
<td>Will Wooden '22</td>
</tr>
<tr>
<td>Freshman Class Coordinators/Brothers Program</td>
<td>Luke Rottinghaus ‘20, Nick Lovick ‘20, Aidan Patton ‘20</td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
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<tbody>
<tr>
<td>Yell Leader Captains</td>
<td>Kevin Egan ‘20, Nate Ciocca ‘20, AD Vickery ‘20, Imani Dyke ‘20</td>
</tr>
<tr>
<td>Freshman Class Moderator</td>
<td>Ms. Nicole Smith</td>
</tr>
<tr>
<td>Sophomore Class Moderator</td>
<td>Mr. Phil Helt</td>
</tr>
<tr>
<td>Junior Class Moderator</td>
<td>Mr. Patrick Doyle</td>
</tr>
<tr>
<td>Senior Class Moderator</td>
<td>Mrs. Kim Brown</td>
</tr>
<tr>
<td>Spirit Club Moderator</td>
<td>Mr. Greg Buckman</td>
</tr>
<tr>
<td>Yell Leader Moderators</td>
<td>Mr. Joe LeRoy and Mr. Dan Shaver</td>
</tr>
<tr>
<td>Head Student Government Moderator</td>
<td>Mr. Max Magee</td>
</tr>
<tr>
<td>Assistant Principal for Student Life</td>
<td>Mr. Chris Bosco</td>
</tr>
</tbody>
</table>

These SGA officers make up the core team for the Student Government Association. Additionally, elected class representatives and appointed representatives of SGA-sanctioned clubs serve as members of the SGA Assembly. The Student Government Association and the classes each work with a faculty moderator to organize activities for the entire student body and/or for each RHS class.
While the number of elected positions is limited, the opportunities for leadership and service are not. Planners, organizers, and workers are needed for virtually every event. Any member of the student body wishing to serve in student government is encouraged to stop by the SGA office in the Barry Student Commons.

**Student Organizations and Clubs** - Rockhurst sponsors a number of clubs and organizations that reflect the students’ academic and personal interests. A listing of the various clubs can be found at the end of this section of the handbook and on the school website.

**School Policies for Student-Sponsored Events** - During the academic year, the Student Government Association sponsors a variety of mixers, dances, and events. The norms of expected behavior as defined in this Student/Parent Handbook are in effect at all student-sponsored events on and off campus.

**Videos for all-school showings** must be sponsored by a RHS club and approved by the activity moderator or classroom teacher and submitted to the Assistant Principal for Student Life (APSL) for final approval. *Video Production Approval Forms* are available in the SGA Officer or from the APSL. Completed forms are due one week before the proposed showing and the completed video is due two days prior to the proposed showing date. Non-approved videos that have been submitted for an all-school showing that appear on web sites like *YouTube* are subject to disciplinary action if the content is deemed to harm the mission and vision of Rockhurst High School.

**Mixers/Dances** – Rockhurst High School’s goal for both dances and mixers is to provide a supervised, age appropriate, safe environment for high school age men and women to socialize and have fun in a Christian respectful and responsible manner. Rockhurst High School will reach its goal by employing, but not limiting itself to, the guidelines and standards listed below.

- For mixers, female students who do not attend a Catholic High School and non-Rockhurst male students must be sponsored by a Rockhurst student. A Rockhurst student may sponsor one male guest and/or two female guests. Guest passes may be obtained in the Dean’s Office by 3:30 on Friday before a mixer. Sponsored guests must carry their guest passes with them during the duration of the mixer.
- Female students from Catholic High Schools do not need sponsorship from a Rockhurst student for mixers, but they will need a current school I.D. for admittance.
- All Rockhurst students and their guests must show current school identification.
- **Rockhurst students are responsible for their guests’ behavior and dress.**
- All dance/mixer attendees are subject to search (purses, coats, etc.), or testing for controlled substances before/during/after a Rockhurst mixer/dance.
- No carry in liquid containers, backpacks, bags or large purses are allowed.
- No drinks are allowed in either of the gymnasiums.
- The use of tobacco, alcohol, or any other illegal drug is not permitted.
- Parents and students are reminded of school policies regarding the use, distribution, and possession of alcohol and other controlled substances at school events. If it is suspected or determined that a student has violated school policy in this area, his (or her) parents will be called and asked to pick up the student. The school reserves the right, if judged appropriate, to call an ambulance (at the parent’s expense) if the student is incoherent or not responsive. The school also reserves the right to randomly test for drug and alcohol usage at school and at school sponsored
events. Appropriate disciplinary sanctions will be enforced depending on the degree of violation. Rockhurst High School will contact the school administration of a visiting student who is in violation of Rockhurst's policies regarding the use, distribution, and possession of alcohol and other controlled substances at school events. Depending on the circumstances of the violation, the Kansas City Police Department may be called. Please note Rockhurst students are responsible for their guest’s behavior at school-sponsored events. Any violation by a guest will, at a minimum, warrant her (his) expulsion from the event. Rockhurst students who are in violation of school policies will also be subject to school disciplinary procedures up to and including dismissal.

- Students bring valuables at their own risk. Rockhurst is not responsible for any lost or stolen items.
- For the duration of the dance/mixer, students are expected to comply with the standards of dress. Students are expected to be clean and neat in their personal appearance, observing standards of modesty, moderation, and good taste. Any interpretation and judgment in these matters lies with school personnel supervising the dance. Those students violating these rules will be asked to leave the dance/mixer and their parents called. Dress and behavior at dances/mixers should always be in good taste and reflect the image of Catholic Jesuit high school. Rockhurst students and/or their guests may be asked to leave the dance if there is a violation of the above rules.
- All dance styles must comply with standards of Christian morality, standards that include modesty and safety. School personnel will be the final judge of the appropriateness of dance style. School personnel will challenge any student behavior or dancing deemed inappropriate. This includes the following stipulations: no one on the ground, a student’s legs cannot wrap around a dance partner nor may he or she pick up another student. When hands are placed on another student’s body, hands should be in appropriate places such as the waist or shoulders. Dancing or movement that implies sexual activity OR motion is not permitted.
- Students may not body surf, sit on shoulders, form a mash, or slam at any dances/mixers for safety reasons.
- All Rockhurst mixers/dances have an announced required arrival time, usually 30 minutes after the beginning of an event. No student or guest will be permitted to leave a mixer/dance any sooner than ½ hour prior to the announced conclusion of the event. Special circumstances that require later entrance or early dismissal from a mixer or dance require a parent/guardian note indicating the reason for late entrance/early dismissal and must be submitted to the Dean’s Office or the Assistant Principal for Student Affairs prior to the event.
- Rockhurst administrators and faculty members supervise all student activities. At special events and at those events where a large number of students will attend, off-duty police officers are hired by the administration to assist with supervision. These officers act as agents of the school and students are expected to cooperate with their directives.
- Dress for a mixer is informal. A student or his guest may be barred from entering a dance if the attire is considered inappropriate.
- Dress for a semi-formal dance requires Rockhurst students to wear a suit with dress shirt and tie, socks, and hard-soled shoes or a sports coat, a dress shirt and tie, pressed trousers, socks, and hard-soled shoes. A student’s female guest should wear attire appropriate for the event.
- Dress for a formal dance is a tuxedo (tie/jacket) for a Rockhurst senior and appropriate attire for his female guest. The only formal event for students is the Senior Prom. (Tuxedos are offered for purchase through the Parent’s Club.)
- Rockhurst High School neither encourages nor agrees with the use of buses, limousines, vans, or chauffeured vehicles to school events. Essentially, this behavior is exclusionary by nature and is not seen to promote a spirit of community among students. Rockhurst prefers keeping the true
cost of our semi-formal and formal dances at a reasonable level so that as many students as possible can attend these events. Vehicles of this type can also provide an opportunity for illegal possession and drinking/use of controlled substances. It also allows for designated drivers as well as designated drinkers. Therefore, too, Rockhurst will absolutely not support the renting of hotel rooms or unchaperoned parties of any kind before or after school events or parents providing alcohol to students in their homes. It is the position of the Rockhurst administration, faculty, and staff that parents work with the school to support our efforts to promote age-appropriate behavior for our students and their guests.

- The school requests that parents refrain from serving alcohol (in any amount) to Rockhurst students (or their guests) before and after school events. Parents who knowingly distribute alcohol to a minor are subject to full prosecution under the law.

Parents who have questions about Rockhurst’s policy are invited to speak with the Principal.
CO-CURRICULAR OFFERINGS

Student Government and Activities – all co-curricular activities - athletics, clubs, and the like - are an integral part of Rockhurst’s broad-based curriculum. Each student is expected to involve himself in at least one co-curricular activity per year while at in attendance at Rockhurst. A grocery list of co-curriculars on college resumes are neither conducive for effective club operations nor an effective indicator of quality participation or leadership. A partial listing of these programs follows below and is also available with further information on the school website (Student Life/Clubs and Activities):

Astronomy Club The Astronomy Club introduces students to the planets and stars of the cosmos by giving them an up close encounter while using telescopes. The goal of the club is to create new methods to observe the night sky while promoting interest in astronomy. (Moderator: Mr. Paul Winkeler)

Athletics - The Athletic Program, administered by the Athletic Director, Mr. Mike Dierks, has a long and rich tradition at Rockhurst High School. The program offers excellent coaching and competitive play in the following sports: Cross-Country, Football, Soccer, Swim and Dive, Basketball, Wrestling, Golf, Tennis, Track and Field, Baseball, and Lacrosse. (Hockey and Volleyball are managed separately by the Assistant Principal for Student Life as a club sport.)

Chess Club – is one of Rockhurst’s most active and successful co-curricular program, the RHS Chess Club participates by forming teams to compete in as many as eight local tournaments per year. (Moderators: Mr. CJ Armenta)

Chapel Choir – is a group of individuals who are concerned about developing an important aspect of the spiritual life at the Rock. This group of vocalists and instrumentalists perform at all school liturgies and at the monthly Father/Son masses. (Moderator: Mr. Mr. Brandon Hord)

Choir Council – Assists the choral director in many capacities ranging from classroom organization to concert preparation and publicity. ( Moderator: Mr. Sam Anderson)

Classics Club – This club is open to both Latin and Greek students. This club will successfully compete in the JCC Convention and explore meetings with other high school classics clubs. (Moderator: Dr. Michael Cusick)

Conservation Club -- The Conservation Science Club is divided into three divisions; the Animal Division, the Fish Division, and the Field Division. The Animal Division focuses on the required habitats and husbandry of the animals at our school. Members of this division focus on the care of animals and rescue those in need. The Fish Division maintains for the freshwater and saltwater fish tanks at Rockhurst, as well as works with several citizen science projects to help release fish into the wild. Members of this division are commissioned with creating the most optimum aquatic environments. The Field Division works as a unit on service projects that benefit the environment as well as advocate for the needs of the outdoors. The Field Division is the caretaker of the Outdoor Classroom. (Moderator: Mr. Paul Winkeler)

Debate—The Speech and Debate Forum has a long tradition at Rockhurst for excelling in all of the Speech and Debate events: Policy debate, Lincoln Douglas debate, Public Forum debate, extemporaneous speaking, original oratory, dramatic and humorous interpretations, and Student Congress. Practices and/or classes provide instruction in the various events. Freshmen compete in Novice tournaments during the first semester and may move up to J-V tournaments during the 2nd semester. Speech and Debate is a no-cut activity open to all students who are willing to practice. (Coach: Mr. Phil Helt)
Dramatics—presents a number of productions including a fall play, spring musical and a theater workshop. Students may participate as actors, technical crew members or in other ways depending on their interests and talents. (Moderator: Mrs. Ashlea Christopher)

Drum Line - Drum Line is Rockhurst High School's premiere percussion ensemble. Membership is by audition and only after attending the Drum Line camp during the 1st week of August. Additionally, it is highly recommended that students take the Percussion Fundamentals Class during the fall semester. Students interested in the Drum Line can start to sharpen their skills by being in the Drum Corp of the Pep Band. Drum Line performs at all the varsity home football games and intends to broaden their scope by performing at the varsity basketball games also. (Moderator: Mr. Brandon Hord)

Engineering Club -- The Engineering Club introduces students to the modern concepts of engineering through demonstrations, build projects, and hosting of engaging speakers. The club's goal is to educate students and promote interest in the field of engineering. (Moderator: Mr. Stephen Arico)

Foreign Language Clubs: Spanish, Latin/Greek, Ni Hao (Chinese) and French – open to all interested students, these clubs explore and celebrate the club-specific culture and heritage. Members take part in assemblies, share meals, and support the local community through volunteer and fund-raising efforts. (Moderators: Spanish – Ms. Ani Haroian, Latin/Greek – Dr. Cusick, French -- Mrs. Lane, Mandarin Chinese – Mrs. Shao)

Future Business Leaders of America -- As an FBLA chapter, the Rockhurst FBLA Club integrates business study with career and leadership development. Topics range from investment, management, entrepreneurship, and marketing. This robust group participates in numerous competitions and conferences both locally and nationally each year. (Moderator: Mr. Martin Radosevic)

Gardening and Philosophy Club – is open to all interested students. The group maintains two vegetable garden plots on campus and discusses topics such as epistemology, ethics, and metaphysics. It meets during activity period and occasionally after school and on the weekends. (Moderator: Dr. Mike Cusick)

Global Studies Club – SPA brings student into contact with local, national, and international political issues through programs such as Open forums, Model United Nations, voter registration drives, and Academic Worldquest. (Moderator: Mr. Phil Helt)

Human Dignity – This club will look at privilege as it relates to our social responsibility to our community and the world. (Moderators: Mrs. Carol Dougherty & Mr. Anthony Re)

Hockey – Rockhurst High School sponsors a club level competitive hockey club that plays other high schools in both the metropolitan and state areas. Expenses for the hockey club are the responsibility of the players and their families. (Moderator: Mr. Paul Winkler)

Intramurals - students may participate in this program on a “no cut” basis. Touch football is offered in the fall, basketball in the winter, and, come spring, volleyball is the sport of choice. Intramurals are played during activity period. Intramural faculty basketball and volleyball teams have been known to defeat the student teams with regularity. (Moderator: Mr. Tony Severino)

Improv Club and Performing Troupe (Stomp Rocket) -- This group explores and practices various improv games and techniques. People within the club and choose to be part of the performing group, Stomp Rocket. (Moderator: Mrs. Ashlea Christopher)
Joseph of Arimathea Club -- Open to upperclassmen to serve as pallbearers for the homeless and indigent. (Moderator: Mr. Alan Ratermann)

Juggling Club – The Rockhurst High School Juggling Club is a student-motivated club committed to having fun. They meet during activity periods and after school when possible. The club performs before the Rockhurst plays and puts on their own talent shows from time to time during the activity period. Nearly all members joined with no previous juggling experience. Each member is committed to promoting a relaxed and fun environment with hopes that it will be contagious in the Rockhurst community. (Moderator: Mr. Greg Owsley)

Math Club – Sponsored by the Math Department, the math club competes locally and regionally in math competitions organized by local universities. (Moderator: Mr. CJ Armenta)

Mock Trial Team – The Mock Trial Team competes in Metro, Regional, State and National competitions. The seven member teams work with a teacher/coach and an attorney/coach ion case materials provided by the State Bar Association. After school practices develop prosecution and defense skills for attorneys & witnesses in opening statements, direct examinations, cross examinations and closing arguments. Season is November through March, with State in April and Nationals in May. (Coach: Mr. Gus Sonnenberg)

Multi-Ethnic Educational Team (MEET) – Multi-Ethnic Educational Team (M.E.E.T.) Club - is an organization of interested students striving to promote multi-cultural harmony and awareness at Rockhurst. It serves as an open forum for students’ thoughts on diversity, as well as promoting events that encourage cultural understanding and appreciation. (Moderator: Mr. Greg Buckman)

National Honor Society - Rockhurst’s Gerard Manley Hopkins, SJ, chapter of the National Honor Society is composed of students who have earned the cumulative GPA of a 3.5 or above and have completed the NHS admissions process, including an essay, faculty recommendations, and thirty service hours. NHS serves as official hosts and helpers at many Rockhurst events, including its own produced events. NHS also sponsors the in-house Rockhurst tutorial program. Students experiencing academic difficulty may receive tutoring from NHS members. Students become NHS eligible at the end of their sophomore year and inducted members at the end of their junior year. (Moderator: Mr. Brandon Jones)

Outdoors Club - A group of students who plan and experience a variety of outdoor experiences, from camping trips to one-day excursions. (Moderator: Mr. Luke McLellan)

Patriotism Club – A group of students working to promote the patriotic spirit of the RHS community and to honor and assist members of the U.S. armed forces. (Moderator: Mrs. Nicole Smith)

Pep Band – is an ensemble that performs at all varsity football and basketball games. If you can keep a commitment, this group is for you! Come and join the fun. (Moderator: Mr. Brandon Hord)

Piano Club -- The Piano Club brings together students who share an interest in playing or a desire to learn this intricate instrument. It also provides the opportunity for beginners to learn how to play the piano and a place for pianists to gather and meet other pianists and to create opportunities for pianists to perform. (Moderator: Mr. Jack Reichmeier)

Prep News - the student newspaper, The Prep News, is published monthly during the school year. Reporters are members of the Journalism I class and newspaper classes. Students not enrolled in those
classes may work on the newspaper as artists, photographers, and computer technicians. (Moderator: Ms. Nicole Smith)

**Pro-Life Club** – serves to honor the Catholic Christian tradition of respecting life and defending the helpless. Focused on the abortion issue, we seek to educate and to serve whenever applicable, and to make our interests known to state and national lawmakers. (Moderator: Mr. Matt Nickson)

**The Quarry** - the yearbook or annual, *The Quarry*, is published through the work of juniors and seniors in the Yearbook class. (Moderator: Mr. Ryan McAnany)

**Regis Club** – is a volunteer service group committed to promoting the Jesuit vision of social justice through active service to the local and Rockhurst community. (Moderator: Mr. Ryan McAnany)

**Robotics Club (The Jesubots)** -- The Rockhurst Robotics Club explores the possibilities of robotic engineering, manufacturing, and coding by competing in several local and national robotic events throughout the year, as well as promoting the interest of robotics within and around the Rockhurst community. The club is open to any student demonstrating interest. (Moderators: Mr. Andrew Wilcox, Mr. Tim Nendick, and Mr. Paul Winkeler)

**Rock Collection** - the Rock Collection is the student literary magazine published each year in the spring. Writing and editing of the magazine is done largely in the fall semester with the final stages of production completed in January and February. Any student may submit his original work for publication. (Moderator: Dr. Megan Caughron)

**Rock Fit Club** -- The primary goal of RHS RockFit is to explore the CrossFit fitness methodology of constantly varied, high intensity interval training with the Rockhurst High School community. (Moderator: Mr. Mark Bayhyle)

**Science Club** – Sponsored by the Science Department, the science club competes against other high school students in local and regional competitions, including the Rockhurst College Science Olympiad and Science Knowledge Bowl. (Moderator: Mr. Tim Nendick)

**Software Engineering/Hacker’s Club** – The vision is to create a room where students may gather to work on software projects, meet like-minded individuals with similar interests in software. Gather, plan, serve, and compete. Friends will be made, applications will be built, community service will be delivered, and competitions will be competed in. The mission is simple: Provide technical resources that create opportunities for students to explore software development. Foster creativity and design through computation. (Moderator: Mr. JW Clark)

**Spirit Club** - Each year this group works hard to promote school spirit. The Spirit Club designs the “Spirit Shirt,” sponsors pep assemblies, cheers at games, supports the Yell Leader Squad and is one of the driving spirit forces behind school-wide projects and events. **membership requirements:** Rockhurst Spirit, loud voice, creative mind, appropriate cheering and attendance at Rockhurst games and events. (Moderator: Mr. Max Magee)

**Spoken Word Club** -- Explore, promote, and present the artistic expression of the spoken word. (Moderator: Ms. Nicole Smith)
**Student Government Association (SGA)** – Students may participate in SGA by running for office in the spring and freshmen in late October. Students may participate in planning of events by volunteering to be a part of the Class Committees that are chaired by each of the class presidents. SGA serves as the official representative of the Student Body to the faculty and administration. The SGA Acts as a consultant to the faculty and administration concerning all matters of student life. It promotes school spirit and unity by acting as a networking organization for student clubs and sponsoring a variety of social and social justice awareness events. (Moderator: Mr. Max Magee)

**Video Club** – This club studies concepts of video design and production. (Moderator: Mrs. Nicole Smith)

**Video Game Club** – The goal of the Rockhurst Video Game Club is to establish a gaming community among students that helps support the core values of the Grad-at-Grad document. (Moderator: Mr. Luke McLellan)

**Visual Arts Club** – For interested students of the visual arts, this club seeks to deepen awareness of local and regional art exhibitions and offerings and to encourage talented students to continue exploring their own talent and creation of a portfolio of work for submission in area competitions. (Moderator: Mr. Tate Owens)

**Yell Leaders** - the yell leaders attend selected sporting events to promote school spirit and the leading of the cheering section. Members are required to dress in uniform, and to attend a specified number of events, as well as participate in all spirit assemblies and rallies. (Moderators: Mr. Joe LeRoy and Mr. Dan Shaver)
### Regular Schedule

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**Homeroom / Announcements**

### Late Start Schedule

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**Homeroom / Announcements**

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**Homeroom / Announcements**

### Pep Assembly Schedule

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**Homeroom / Announcements**

### Short Assembly Schedule

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**Prayer Service**

### Long Assembly Schedule

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**Mass**
FIGHT SONG

Hail Blue and White
We’re going to fight
We’re going to fight for you
Hail Blue and White!
With all our might
We’re going to see you through.
And when the clouds of battle roll,
And press around your standards true,
We’ll push them back
Until the light of victory shines
On the Blue and White!!!

Written by Mr. Alton Davis and
Fr. Martin Currigan, SJ – 1952
Score by Mr. Patrick Loftus
Handbook Acknowledgement Form

Dear Parents and Student(s):

Please review carefully this edition of the ROCKHURST HIGH SCHOOL PARENT/STUDENT HANDBOOK, sign the statement below and return this form to the Office of the Dean of Students by September 1. This form must be completed and on file in order to allow your son to attend classes at Rockhurst High School. All RHS students in the family are asked to sign this form.

Please PRINT Student’s FULL NAME: __________________________________________

I/we have read the entire contents of the Parent/Student Handbook, including the school’s policy on alcohol and drugs, and agree to abide by the rules, regulations, and policies of Rockhurst High School. Further, it is my understanding that I/my son places at risk my/his attendance at Rockhurst if I/he does not abide by the letter and spirit of the guidelines and policies.

____________________________________________________  __________
Mother/Guardian Signature  Date

____________________________________________________  __________
Father/Guardian Signature  Date

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Student Signature  Date

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Second Student Signature  Date

____________________________________________________  __________
Third Student Signature  Date