

Student Government Association

2014 - 2015

ROCKHURST HIGH SCHOOL
STUDENT GOVERNMENT ASSOCIATION

FRESHMAN OFFICERS:
CLASS PRESIDENT
CLASS VICE-PRESIDENT

ELECTION
INFORMATION PACKET

Class Representative Candidates DO NOT fill out this form!

Questions concerning the election process
should be directed to
Mr. Bosco, Assistant Principal for Student Affairs
in the Student Government Office
816-363-2036, EXT 519
cbosco@rockhursths.edu

OR

Mr. Gustafson, Freshman Class Moderator
EXT 386, egustafson@rockhursths.edu

General Purpose of the Student Government Association (SGA)

*The full **Constitution** of the Rockhurst High School Student Government Association is available upon request in the Student Government Association Office.*

As the elected representative of the Student Body, Student Government Association shall:

- Promote a greater degree of unity, respect, spirit, and cooperation among students, faculty, staff and administration.
- Offer and oversee activities for furthering the academic, social, and spiritual growth of the student body.
- Provide a democratic and representative forum through which students may address school-related issues affecting the student body.
- Represent to the faculty and administration the concerns of the student body regarding academic and disciplinary policies.
- Consult with appropriate policy-making administrators regarding school policies and guidelines.

The specific delegated responsibilities of the SGA shall be to:

- Serve as the official representative of the student body to the faculty and administration.
- Act as consultants to the faculty and administration concerning all matters of student life.
- Promote school spirit and unity by sponsoring a variety of social events.
- Work in conjunction with the Assistant Principal of Student Affairs concerning all matters of club budgets, events, and the establishment of an activities calendar for each academic year.

The Class Officers shall:

- Work closely with their class committee and moderator to organize and oversee class-specific activities and meetings.
- Inform the Student Government Association of all class activities.
- Present the opinions and ideas of their class to the SGA.
- Inform their class of the decisions of the SGA.
- Serve as chairmen of Class Committee Meetings.
- Work with the Principal and the Assistant Principal for Student Affairs in planning class convocations.

Read the complete SGA Constitution online under Student Life\Student Government:
<https://www.rockhursths.edu/pages/student-life/student-government/student-life---student-government-association---constitution-and-goals>

Freshman SGA Elections

Dates:

- | | |
|--|--|
| 1. Tuesday, October 21 st : | Signups begin in SGA Office |
| 2. Oct. 21 st – Oct. 31 st : | Freshman Election Packet Work |
| 3. Oct. 21 st – Oct. 31 st : | Sign up/complete appointment with moderator
(officers only) |
| 4. Friday, Oct. 31 st : | Completed Packet due to Mr. Bosco; check primary
ballots |
| 5. Tuesday, November 4 th : | Officer Primary Election (if deemed necessary) |
| 6. Friday, November 21 st : | Freshman Officer Candidate Speeches (act. per.) |
| 7. Tuesday, November 25 th : | Officer and Representative Final Elections |

Offices for Freshmen Elections:

The Class Officers (president & vice-president) shall:

1. Work closely with their class committees and moderator to organize and oversee class-specific activities and meetings.
2. Inform the Student Government Association of all class activities.
3. Present the opinions and ideas of their class to the SGA.
4. Inform their class of the decisions of the SGA.
5. Serve as chair of class committee meetings.
6. Work with the Principal and the APSA in planning class convocations.
7. Convene and preside over class committee meetings, to be held a minimum of one week prior to the SGA General Assembly Meetings.

The Class Representatives (4 class representatives) shall:

1. Serve as a liaison to report the interest of their classes to the class committees.
2. Inform their classmates of the matters and decisions of the Student Government Association.
3. Attend all class committee meetings.
4. The rep with the highest vote total will serve on the Student Life Committee

Visit the SGA web site:

<http://www.rockhursts.edu/s/1280/int-3-col-bg.aspx?sid=1280&gid=7&pgid=371>

for more details about SGA or stop by the office in the Barry Commons!

Application Process for class officers (Pres and VP)

The packet application for a Student Government position must be:

- Read and completed by each candidate
- Signed by the candidate and his parents
- Returned to Mr. Bosco with the following
 1. Candidate-Moderator Interview Sheet & Officer Interview (Completed prior to candidate interview with Mr. Bosco or Mr. Gustafson.)
 2. TYPED position paper

Position Papers

The Position Paper is:

- Three (3) paragraphs, one (1) TYPED page
- Statement, discussing the following:
 1. Why you are seeking an elected Student Government Class or Executive Office.
 2. Past SGA\Student Council OR other leadership experience and what you consider your strengths and potential contribution to your class, Student Government and Rockhurst High School.
 3. Any broad goals or objectives you would like to develop, attain, or work on for the benefit of your class, Student Government, and the Rockhurst Community.

NOTE: DO NOT make “campaign promises”...the support of your class and the student body is the important ingredient to “success.” Work on broad-based support...the “success” will happen.

Student Government Association
Freshman Officer Candidate Application
Checklist:

- ❑ Pickup *Election Information Packet*
- ❑ Complete the *Student Government Application* from page 6-8 of the *Election Information Packet* and stated below:
 - Read and completed by each candidate
 - Signed by the candidate and his parents
 - Returned to Mr. Bosco with the following
 1. Candidate-Moderator Interview Sheet & Officer Interview (Completed prior to candidate interview with Mr. Bosco or Mr. Gustafson.)
 2. Signature of last year's officers (Jake Sullivan/Alex Hall), Freshman Class Student Advisor (Lewis Chapman), or another student elected-member of SGA.
 3. TYPED position paper
- ❑ Sign up in the SGA Office for an appointment with a moderator.
- ❑ Interview with the moderator (be sure to bring the completed Candidate-Moderator Interview Sheet & Officer Interview, and don't forget the SGA officer signature at the bottom of page 7!)
- ❑ Return all of the above completed to Mr. Bosco in the Student Government Association Office by 3:30 PM on Friday, October 31st.
- ❑ If elected past a November 4th primary election, candidates must complete an additional interview with Mr. Bosco, Assistant Principal for Student Affairs.

**Student Government Association
President and VP Candidate Questionnaire
&
Candidate/Moderator Interview Sheet**

*(Eligibility for an SGA Office is determined by the guidelines of the RHS Student Handbook.
Additionally, a RHS student must have a cumulative grade point average of 2.5 as of the most recently completed semester to be eligible to run for an SGA position and/or to remain as SGA member in good standing while in office. Students may not be on academic or discipline probation)*

STUDENT NAME

OFFICE (Circle one) **President** **Vice President**

CLASS YEAR _____

Email: _____ **Phone #** _____

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Candidate Questionnaire: *(fill out & bring these completed questions to the interview with the SGA Moderator)*

1. Cumulative GPA: _____

2. Currently on Discipline Probation: No _____ Yes _____

3. Define leadership:

4. What *leadership experience* (scouts, etc.) would you bring to the SGA?

5. What *leadership positions* have you held in the past?

6. What personal *leadership qualities* would you bring to the SGA?

7. What part of the SGA position you are seeking *excites you* the most?

8. Which part of the leadership position would you find *most challenging*?

9. Presently what are the *strengths of SGA*?

10. How would you *apply your leadership strengths to SGA* to improve SGA's work?

11. What is your understanding of the function and role of the Student Government Association at RHS?

12. What other co-curriculars are you involved and committed?

I have spoken with last year's SGA officers (Jake Sullivan/Alex Hall), Freshman Class Student Advisor Lewis Chapman, or any current SGA officer about the position in which I am seeking.

Student Signature: _____

SGA Officer Signature: _____

Candidate/Moderator Discussion/Interview: (items checked by moderator)

- ___ Meeting schedule (monthly 7:03 AM, class committee meetings, sub-committee work, projects)
- ___ Time commitment (same as a varsity sport)
- ___ Particular responsibilities of this office and leadership structure (class commitments, projects)
- ___ Leadership is an action not a position
- ___ Student Government is “*student government*” **not** “*moderator government*”
- ___ Positive role model to class – attend activities, etc.
- ___ Developing communication and organizational skills
- ___ Delegating responsibility – stewardship
- ___ Time commitment and work load required for this position
- ___ Learning to anticipate problems completing a class or SGA project
- ___ Learning to anticipate the needs of your class and student body
- ___ Attending summer meetings and possible workshops
- ___ Has read the RHS SGA Constitution found on the RHS Website

I, _____, understand the duties I would assume if elected, as a member of the Rockhurst School Student Government Association and as an Executive or Class Officer. I understand that the information discussed in this discussion/interview matches my understanding of the dedication and workload required of a member of the Rockhurst High School Student Government Association.

Student Signature: _____

Parent Signature: _____

Moderator Use:

The student is:

Recommended for Office: _____ Recommended with Reservations: _____

Comments:

Moderator Signature: _____