

# Rockhurst High School



## Senior Service Handbook 2015 – 2016

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## **PREFACE**

St. Ignatius says that love is shown more in deeds than in words. The Gospel must be lived through action as well as words, and must be absorbed through the personal experience of loving and serving one's neighbors actively, especially those in need. In this way the teaching of Christ learned in the classroom is put to work, and prayer and worship bear fruit in deeds of love. The Ignatian ideal of men and women for others thus comes within reach of young people at an age when they can begin to emerge from self-absorption toward genuine maturity.

Rockhurst High School's Christian Service Program should help instill a particular worldview. Programs based on unselfish love and service help students to become advocates of Christian love and values. Indeed, some will begin to question the economic and social arrangements that produce or tolerate the suffering and the needs that they are trying to alleviate; such systematic analysis can eventually contribute to making them agents of social change. Additionally, those Christian serve values "being" more than "doing", with an emphasis on relationships. The people that students aspire to serve have much to teach.

Even to approach such ambitious goals, reflection is crucial. Students need opportunities to question and discuss and to assimilate new ways of thinking and acting. Thus service education can promote a coming to maturity which is distinctively Christian, which manifests itself in a deeper sensitivity to God's presence in all things.

In choosing the kinds of projects that will be recommended to the students, it is important to make sure that they are more than busy work for the convenience of adults and that **they involve personal contact** with those being served.

Finally, the benefits of the creative, generous, and even courageous efforts of those engaged in our service program is evident, not only for those served but even more for the students and sponsoring adults who almost invariably assert that they received much more than they gave.

\* Adapted from the Teaching for the Kingdom, Christian Formation in Jesuit Schools, written by the Commission on Religious Education Jesuit Secondary Education Association.

## **FOREWORD**

This booklet provides an introduction to Rockhurst High School's Community Service Program, an overview addressed to both students and supervisors at the community service agencies. It includes a brief history of the program in Jesuit education and at Rockhurst, a statement of the philosophy and goals of the program, and descriptions of the student - agency learning agreements and the evaluation procedures. Our intention is to outline what students and agencies may expect of each other during the period of service work.

Our hope is that this booklet will orient both students and supervisors to Rockhurst's expectations in the Senior Service Program. We further hope that careful consideration by both students and supervisors of the service contract agreement into which they will enter will lead to a more focused and rewarding service in the community. Finally, we hope that the process of negotiation of this agreement will provide clear criteria for senior evaluations by the supervisor.

The main body of this document contains a listing of many of the agencies at which seniors have previously volunteered their services. Each agency listed has information that should help you choose a project. You will have to read the process for project selection very carefully before you contact the agencies.

## **INTRODUCTION**

As the class of 2015, you are continuing a tradition that has become a focal point for all seniors at Rockhurst. It has become increasingly clear that the Senior Service Program, commonly referred to as “*Senior Projects*” is an essential component of your education. It is the implementation of many of the ideals that are implicit and explicit in the teachings of Christ and his Church.

Before embarking on any great undertaking, one prepares themselves by making sure that they have all of the necessary equipment. This booklet is one piece of that equipment. You will find it of great value in assuring that your Senior Project experience be a positive and fulfilling one for yourself and for those whom you choose to serve. The most important piece of equipment that you will need is a spirit of openness and generosity, and a willingness to reach beyond the confines of the small world that has sheltered you for the most part from the harsher realities that many of your fellow humans experience.

The first step in the process of having a positive Senior Projects experience is to understand the motivation and the philosophy behind the program. If you just “go through the motions” of this program without analyzing the reasons for doing what you do, you may still have some positive results, just as an out of shape baseball player may occasionally hit a home run. But imagine how much more rewarding it could be if you actually prepare for the experience of service.

The next section is a formal explanation of the philosophy of Senior Projects. Please take the time to carefully and thoughtfully read every word of it, so that as you begin the process of selecting a site for your project, you will be able to communicate to the people at the agency a spirit of what you are about. One cannot over emphasize the importance of understanding the characteristics of what constitutes a rewarding Senior Project.

After you are sure that you know **WHY** you are expected to spend a good deal of your senior year in this endeavor, and you know **WHAT** it is that you should be doing, and you understand the type of place **WHERE** you should be doing it, then you will be ready to read and comprehend the rest of this booklet. This booklet should answer most of the questions that might emerge regarding the project selection process. It contains all of the necessary forms that you will need to complete the selection process. Read the table of contents to familiarize yourself with the order and kinds of information available.

Mr. Max Magee will be glad to answer any questions that you have about Senior Projects provided that you have carefully read this booklet and still not found satisfactory answers to your questions.

**HISTORY OF THE ROCKHURST SENIOR PROJECT PROGRAM**  
**MANDATE - MEN FOR OTHERS**

*“Today our prime educational objective must be to form men for others; men who will live not for themselves but for God and his Christ -- the God-man who lived and died for all the world; men who cannot even conceive of love of God which does not include love for the least of their neighbors; men completely convinced that love of God which does not issue in justice for men is a farce.”*

Pedro Arrupe, S.J.  
General of the Society of Jesus  
Excerpt from *Men for Others*

The formation of the Jesuit Secondary Education Association education (J.S.E.A.) in 1970 occasioned a rethinking and evaluation of Jesuit education in the United States.

Its preamble stated that *“Jesuit schools must go beyond the criteria of academic excellence...that Jesuit schools must move more vigorously toward participation in community affairs, that they must move more vigorously toward participation in community affairs, and that they must more honestly evaluate their efforts according to the criteria of both the Christian reform of social structures and renewal of the church.”*

From this challenge grew the idea of an educational experience in which Rockhurst students would offer service in a variety of community activities. This idea originated in the winter of 1972 with Rockhurst’s senior class working in over 60 different activities: traditional and special education schools, hospitals, hospice care, nursing homes, day care centers, homeless shelters and food kitchens.

This program has been further stressed in subsequent J.S.E.A. directives and in addresses by the former Superior General of the Society of Jesus, Father Pedro Arrupe. In 1974, Father Arrupe declared that, *“Today our prime educational objective must be to form men-for-others: men who will live not for themselves but for God and his Christ.”* With these words, Rockhurst received an even clearer focus of its educational goals in the Senior Service Program and a finer mandate to pursue its service-learning program.

For 40 years, Rockhurst students have grown, being *“Men for Others.”* Over 80 agencies and thousands of people have been served during this time through more than 665,000 hours of service. Our students have learned from young children; the mentally, physically and emotionally handicapped; and the elderly. These people have added a new dimension to our students’ lives. As we proceed into our fourth decade in this program, we are seeking to broaden its benefits to our students and to the Kansas City metropolitan area.

# SENIOR SERVICE PROJECTS

## I. Philosophy and Goals:

The Senior Projects program is a three week Christian service activity in which Rockhurst High School seniors are asked to work and learn with persons in the greater community who have special needs. They do this full time, outside the familiar environments of their homes and school. Senior Projects provide each senior with the opportunity to actively participate in a program to help alleviate some of the social injustices suffered by members of our community.

Senior Projects provide a time for personal growth for each senior. He is exposed to new situations which help him grow into a more caring, compassionate person. If each senior embarks on his chosen project in a spirit of self-sacrifice and Christian concern, the experience should leave a lasting, positive imprint on him and on those whom he has helped.

We believe that every time we as individuals exhibit a spirit of caring, we start a chain reaction which increases the amount of caring in our entire society. We believe that the true measure of our Christianity is found in how we deal with those persons from whom we can expect no material gain. We believe the words of Christ when He says, *“As often as you did it for one of my least brothers or sisters, you did it for me.”*

Some of the goals of the Senior Service Program for Rockhurst seniors are as follows:

1. To increase the senior's awareness and appreciation of the needs of those he will serve.
2. To develop in the senior the desire and commitment to help those who are especially in need of his love and concern.
3. To broaden the senior's range of experience by exposing him to unfamiliar surroundings and providing him with the chance to serve people with whom he would not meet.
4. To deepen the senior's understanding of the world in which we live.
5. To allow the senior to experience Christ in the persons he is serving and to let those persons experience Christ in him.
6. To enable the senior to develop friendships with persons of varied backgrounds, experiences, values, cultures, and ages.
7. To enable the senior to share his experiences with each other and to challenge him to live a more meaningful, intentional and compassionate life.

## II. Characteristics of a Project Based on the Philosophy:

1. **Personal.** The project must be one in which the senior will spend the majority of the time dealing with the persons he sets out to serve. This means that projects in which a large amount of clerical, janitorial or other non-personal tasks are expected would not be acceptable. For example, working as a hospital orderly, in a volunteer office filling out reports or stuffing envelopes and other such tasks should be avoided. The senior should find a project where a lot of time is spent communicating with the persons he is serving.

2. **Special Needs.** The persons served by the senior should be “the least of these” as described by the Gospels. Their problems might include, but are not restricted to, one or more of the following: poverty, serious physical, emotional, or mental differences, aging, those in hospice care, trouble with the law, family issues, and challenges at school.

3. **Enduring.** The projects must be of sufficient length to allow the seniors to have a real and lasting effect on the persons whom he is helping, and also so that it will have a lasting effect on the senior. A minimum of 75 hours of service spread over two and half weeks is required to fulfill this goal.
4. **Different.** The project should be a new experience for the senior. If he has done volunteer work in the past, he should try to find a different service agency this time. If the senior chooses to work close to home, it should still be a place where he is basically unfamiliar. Be open to growth. **Do not sign up for your own grade school!!!!**
5. **Reflective.** The project experience should provide the senior with material to think about and to share with others. The discussing of projects with other seniors on the *Reflection Night* will hopefully cause the senior to discover the common thread of humanity in persons from different backgrounds with different challenges.
6. **Challenging.** The projects should challenge the limits of the senior's experience and assumptions.

It is important to plan ahead, pray and reflect before choosing a project.

### **Questions to consider before choosing a project:**

1. What are my hopes for my senior service project?
2. What are my strengths and weaknesses?
3. What sort of people do I want to work with? Why?
4. Do I have past experience with this type of work?
5. Will this project challenge me and help me to grow? Am I interested in this project for the right reasons?
6. Have I spent time in prayer about my project? How am I discerning? Have I talked with my parents?
7. Have I asked questions or researched specific projects?
8. Do I have transportation issues? Can I carpool?
9. Do I have schedule constraints? (ie practice at 3 pm at Rockhurst)
10. Do I have 2 or 3 projects on my list in case my first choice fills up?

## **SELECTION PROCESS**

1. The first step of the process is to read the Senior Service Booklet on-line.
2. If you have not done so, go back and read the preface, introduction, and philosophy of Senior Projects so you will have a clear understanding of the experience in which you are about to participate.
3. Presuming that you are familiar with “*the spirit*” of Senior Service, choose an agency that will enable you to be “*open to growth*.. **You may not go to your old grade school!!!**
4. Begin by looking at the descriptions of the various agencies provided in the agency directory of this booklet. Most of the descriptions were written by the supervisors at the agencies.
5. After choosing a Senior Service Project at sign-ups, (7:30 am, September 10) the next step is to call the agency. **Do not** call the agency unless you have **officially** signed-up for that agency. Once the appointment has been scheduled, Mrs. Cavlovich will give you two contracts (blue and yellow). After completing the information requested on the forms, take these two (2) contracts with you to your appointment. Leave the **blue contract** with the agency and return the **yellow contract** to Mrs. Cavlovich in the Counseling Department.
6. When you call the agency, be polite, speak clearly, and identify yourself. **You are encouraged to go as a group to your appointment.** Try to learn as much about the agency and the nature of the work as you can. Ask questions. After scheduling an appointment with the coordinator or principal, be on time for your appointment and observe the Rockhurst dress code.
7. If you decide not to pursue that particular agency you have chosen, contact Mr. Magee immediately so that he can reopen that position to another senior.
8. Most likely, your appointment will be scheduled after school. It is possible for every senior to organize a way to accomplish this and have only minimal interference with athletics, jobs, etc. On a few occasions, the agency contact person may be willing to meet with you early in the morning, late in the afternoon or even on Saturday. You are encouraged to go as group to your agency. ***Below you will find a schedule of special schedule days. These are excellent opportunities to schedule an appointment with the service agencies. On the following page you will find a listing of Senior Service deadline dates. There will be NO EXCUSES on October 30<sup>th</sup> – Final day for turning in Senior Service Contract.***

### **Special Schedule Days (good days to schedule appointments)**

**(9:00 Late Start): Almost every Thursday (check calendar)**

#### **No School or Half-Day Schedule:**

Oct. 14 (Wed.) – No School for Seniors

Oct. 16 (Fri.) – No School

Oct. 19 (Mon.) – No School

Oct. 28 (Wed.) – No School for Seniors

9. Your selection process will not be complete until you have the completed contract returned to Mrs. Cavlovich. A sample of the contract is included in this booklet. This sample contract is not to be taken from the service booklet and used by you during your interview with the agency. Therefore, after making an appointment with your agency, ask Mrs. Cavlovich for the **yellow and blue** contract.

## **SENIOR SERVICE DEADLINES**

### **Thursday, August 13 – Introduction of the Senior Service Program**

After the Senior Convocation, the Senior Service Project booklet is available on-line. Reading the booklet on-line will help you choose the right agency. **No senior is allowed to schedule an appointment with an agency until after Thursday, September 10 (sign-up date).**

### **Thursday, September 24 – Senior Virtus Training 8:00 AM in the Rose (Mandatory)**

### **Friday, September 25 - Appointment Deadlines**

By this date each senior will have selected a service project. He will have telephoned the agency and will have a confirmed appointment set for a face-to-face interview at the project site. **No contracts will be given to seniors unless there is a confirmed appointment with the agency.**

Any senior who wishes to volunteer his services at a project other than those listed in the booklet must have submitted a proposal to Mr. Magee or Fr. Laramie for review. If approved, the senior would then proceed with the process. **No new projects may be initiated after this date.**

### **Friday, October 30 – Contracts are due**

All Senior Service Project contracts must be signed by the agency coordinator, principal, director, and the student. **The blue contract is to be given to the coordinator at the agency, and the yellow contract returned to Mrs. Cavlovich by 8 AM.**

### **Monday, November 2 - Senior Service Agency Assigned by Senior Service Coordinator**

**Seniors who still do not have an agency confirmation will be assigned one.** It will be their responsibility to make an appointment for a face-to-face interview with the coordinator at the agency.

### **Tuesday, December 8 – Missioning Mass**

*Senior Service Missioning Mass (All School Mass)*

### **Monday, January 4, 2016 – Prelection**

Senior Service Projects begin **at Rockhurst** at 8:00 AM in the Rose.

### **Tuesday, January 12, 2016 – Reflection Evening**

*Senior Project Reflection Night* at Rockhurst at 5:30 PM in the Commons. **(Mandatory)**

### **Monday, January 18, 2016 – Martin Luther King, Jr. Day**

Seniors are expected to give a full day of service on this day, if your agency is in session.

### **Thursday, January 21, 2016 -** Seniors return to school.

# 2015 – 2016 SENIOR SERVICE DIRECTORY

## ACADEMIE LAFAYETTE

6903 OAK STREET

KANSAS CITY, MO 64113

Contact: Mr. Carlos McClain

816-361-7735

Students needed: 4

Description: Students assist teachers in working with children. This is a French immersion school.

## ALPHA MONTESSORI SCHOOL

11430 WORNALL RD.

KANSAS CITY, MO 64114

Contact: Linda Dougherty, Director

816-942-5567

Students needed: 5

Description: Students will assist the teacher in working with children ages 3-7.

## ASCEND HOSPICE

783 NE ANDERSON LANE

LEE'S SUMMIT, MO 64164

Contact: Ms. Kathy Finney

816-584-8111

Students needed: 8

Description: Care Alternatives' Hospice volunteers are members of a dedicated group of loyal and sensitive individuals who give of themselves to help ensure the mission of hospice care. School students can get involved in a number of activities, including companionship visits, office work and special projects. Training is provided.

## BENJAMIN BANNEKER CHARTER SCHOOL OF TECHNOLOGY

6401 ROCKHILL ROAD

KANSAS CITY, MO 64131

Contact: Dr. Martin Ngom, Director of Human Resources

816-926-9110

Students needed: 8

Description: Students to work with teachers in the classroom supporting students in reading and math.

## BENTON HOUSE - SHOAL CREEK

816-407-9667

9601 N. TULLIS DRIVE

KANSAS CITY, MO 64157

Contact: Kay Woelfle, Activities Director

Students needed: 1

Description: Assisting with daily activities.

## BLUE VALLEY NORTH HIGH SCHOOL

12200 LAMAR

OVERLAND PARK, KS 66209

Contact: Ms. Dana Steinwart

913-239-3167

Students needed: 3

Description: Assist with special needs students who have learning and physical differences. **Blue Valley Schools require background check. Take care of paperwork early.**

## BLUE VALLEY WEST HIGH SCHOOL

16200 ANTIOCH ROAD

OVERLAND PARK, KS 66085-9382

Contact: Patricia D. Knox, MSED

913-239-3795

Students needed: 2

Description: Two high school special needs classes for students with different abilities. **Blue Valley Schools require background check. Take care of paperwork early.**

## BORDER STAR MONTESSORI

6321 WORNALL ROAD

KANSAS CITY, MO 64114

Contact: Ms. Jennifer Collier, Principal

816-418-5155

Students needed: 4

Description: Assist teachers with daily classroom activities and student enrichment.

BRIGHTON GARDENS  
7105 MISSION ROAD  
PRAIRIE VILLAGE, KS 66208  
Contact: Ms. Sally Stuart, Volunteer Coordinator  
Students needed: 4

913-262-1611, Ext. 249

Description: A large senior living community which includes assisted living, memory care and skilled/rehabilitation care. Students assist seniors with a variety of activities and are exposed to a variety of professions in the health care fields.

B.W. SHEPERD STATE SCHOOL  
2727 TRACY  
KANSAS CITY, MO 64104  
Students needed: 6

Contact: Karen Wells

816-889-3502

Description: Assist teachers with daily classroom activities with students with significant disabilities. **State schools require background check. Take care of paperwork early.**

CARONDELET MANOR (Senior Care)  
621 CARONDELET DRIVE  
KANSAS CITY, MO 64114

(816) 941-1300

Contact: LaToya Washington, Activities Director

Students needed: 8

Description: Volunteers would be responsible for working hands on with the staff members and residents in our community. As a Carondelet Manor volunteer, you will be working directly with the Social/Activity Department, under the direction of the Director. **TB test required, contact agency early.**

CATHOLIC CHARITIES OF NORTHEAST KANSAS  
2220 CENTRAL AVE.  
KANSAS CITY, KS 66101

913-433-2100

Contact: Michelle Carlstedt, Director of Volunteers

Following Locations:

Special Education Center  
220 S. 9<sup>th</sup> Street  
Kansas City, KS 66104

Students needed: 2

Dedicated to giving quality day care to children in Johnson/Wyandotte County area, especially those with special needs, from two weeks to six years of age. Students needed: 2 (Note: students required to have Health Certification, TB test, First Aide/CPR training. Contact agency early to begin paperwork.

Refugee Center  
2220 Central Avenue  
Kansas City, KS 66101

Students needed: 2

North Johnson County Family Support Center  
9806 West 87<sup>th</sup> Street  
Overland Park, KS 66212

Students needed: 1

Olathe Family Support Center  
333 East Poplar Street  
Olathe, KS 66061

Students needed: 2

CATHOLIC CHARITIES' TURNSTYLES  
9750 W. 87<sup>th</sup> STREET  
OVERLAND PARK, KS 66212

Contact: Mr. Steve Armbruster

913-433-2007

Students needed: 3

Description: This thrift store is in need of students to assist with sorting donation items and stocking the store.

CATHOLIC CHARITIES' TURSTYLES  
1703 MUR LEN ROAD (151<sup>ST</sup> & MUR LEN)  
OLATHE, KS

Contact: Ms. Mary Ann Hilgers

913-387-9931 Cell

Students needed: 3

Call after 3:15 PM

Description: This thrift store is in need of students to assist with sorting donation items and stocking the store.

CHERITH BROOK CATHOLIC WORKER HOUSE

816-241-8047

3308 EAST 12<sup>TH</sup> STREET  
KANSAS CITY, MO 64127

Contact: Eric Garbison

Students needed: 2

Description: Students will assist in the daily ministry of service of the guest community including meal preparation and outreach to those who walk through the doors.

CHILDREN'S CENTER FOR THE VISUALLY IMPAIRED (CCVI)

3101 MAIN STREET  
KANSAS CITY, MO 64111

Contact: Sally Cook, Assistant Director of Development

816-841-2284, ext 2018

Students Needed: 5

Description: It serves children who are blind and visually impaired. Pre-school and kindergarten classes are also held at C.C.V.I. Students assist teachers in the classroom.

CHILDREN'S MERCY HOSPITAL

2401 GILLHAM ROAD  
KANSAS CITY, MO 64108

Contact: Missy Stover

816-234-3609

Students needed: 2

Description: Working in a hospital setting with children, patient transport and special projects. **If you sign up for Children's Mercy, please contact them and start your process early as the application process takes a while. This process includes an application, verification of certain immunizations, health information and background check.**

THE CHILDREN'S PLACE

816-363-1898

2 E. 59<sup>TH</sup> STREET  
KANSAS CITY, MO 64113

Contact: Juli Vance, Volunteer Coordinator

Students needed: 8

Description: Therapeutic pre-school for children (6 weeks to 6 years) who have developmental delays, and/or behavioral issues due to abuse, neglect and trauma.

CHILDREN'S TLC

816-751-7749

3101 MAIN STREET  
KANSAS CITY, MO 64111

Contact: Elizabeth DeWitt, Volunteer Coordinator

Students needed: 4

Description: Pre-school for children with different abilities ranging in ages from 2-7. Students assist teachers in the class.

CLARIDGE COURT

913-985-4176

8101 MISSION ROAD  
PRAIRIE VILLAGE, KS 66208

Contact: Katie Young

Students needed: 2

Description: Students work with the elderly from those in independent living to nursing care through various community activities during the day and one on one visits.

DON BOSCO ENGLISH AS SECOND LANGUAGE (ESL)

(816) 521-5507

309 BENTON BLVD.  
KANSAS CITY, MO 64124 (Independence & Lee's Summit locations also)

(816) 231-2700

Contact: Deborah Briggs

Students needed: 12

Description: Students will assist English as Second Language (ESL) teachers in the classroom, and on special projects, working with refugees and immigrants. **Background check required – begin process early.**

EL CENTRO 913-677-0100  
1330 S. 30<sup>TH</sup> STREET  
KANSAS CITY, KS 66106  
Contact: Geralyn Sosinski  
Students needed: 5  
Description: Working in a pre-school in various activities and assisting teachers.

FELLOWSHIP OF CHRISTIAN ATHLETES 816-590-5080  
8701 LEEDS ROAD  
KANSAS CITY, MO 64129  
Website: [www.fcacity.org](http://www.fcacity.org)  
Contact: Mr. Alex Campbell  
Students needed: 5

Description: Seniors will have the opportunity to experience “in the field” sports ministry working closely with local huddles including UMKC, Avila, Metro CC, Rockhurst University and local high school team huddles while expanding their speaking skills, encouraging coaches and players, serving water at college games, sititng in on meetings with Chiefs reps, etc. Upon their review of current sports ministry in the city, the students will be required to give a presentation of current challenges of reaching our culture for the Gospel through the influence of coaches and athletes along with a solution.

THE FORUM OF OVERLAND PARK 913-648-4980  
3509 W. 95<sup>th</sup> STREET  
OVERLAND PARK, KS 66206  
Contact: Mr. Steven Bauer  
Students needed: 6  
Description: Group recreational activities with seniors in a nursing home.

GARDEN TERRACE OF OVERLAND PARK 913-631-2273, Ext. 121  
7541 SWITZER  
OVERLAND PARK, KS 66214  
Contact: Shelby Johnson, Volunteer Coordinator  
Students needed: 4  
Description: Assist with various activities for seniors at a nursing home.

GENESIS SCHOOL 816-245-5114  
3831 E. 43<sup>RD</sup> STREET  
KANSAS CITY, MO 64131  
Contact: Suzanne Rein, Counselor  
Students needed: 4  
Description: Alternative school for students in K - 8<sup>th</sup> grade who have not succeeded in the traditional school.

GEORGE WASHINGTONCARVER DUAL LANGUAGE ELEMENTARY 816-418-4925  
4600 ELMWOOD  
KANSAS CITY, MO  
Contact: Eric Nelis, Principal  
Students needed: 5  
Description: Assist in the classroom where the first language is not English, helping students become proficient in a second language and developing increased cultural awareness while reaching a high level of academic achievement.

GILLIS CENTER 816-508-3533  
JONATHAN MCAFEE, PRINCIPAL 816-508-3226  
8150 WORNALL  
KANSAS CITY, MO 64114  
Contact: Saundra Johnson, Volunteer Manager  
Students needed: 5  
Description: A residential day treatment facility for emotionally disturbed boys between the ages of 5 and 14 years of age.

GUATEMALA SERVICE TRIP  
SAN ANDRES ITZAPA

Contact: Mr. Max Magee – Rockhurst High School (CONTACT IMMEDIATELY IF INTERESTED)

Students needed: 20 maximum

Students would spend a **week** in the town of San Andres Iztapa in Guatemala building stoves, visiting hospitals and residential centers for children. The cost of the trip would be approximately \$1,100 per student. The trip requires a passport and significant advance preparation. Students may be required to find another service site with the help of Mr. Magee (yet to be determined) for the remaining time in Kansas City. Spanish knowledge is helpful.

HEARTSTRINGS COMMUNITY FOUNDATION

913-649-5700

7096 W. 105<sup>TH</sup> STREET  
OVERLAND PARK, KS 66212

Contact: Gene Holland, Volunteer Coordinator

Students needed: 6

Description: Assist adults with developmental disabilities to live meaningful, independent lives through interactions with the community. Activities include assisting employees with: packaging candies, selling candies at various corporate offices, exercise at the Jewish Community Center, (including swimming,) Meals on Wheels, Catch A Ride, assisting at our retail stores, and a variety of other activities.

HOLY CROSS ELEMENTARY SCHOOL

816-231-8874

121 N. QUINCY  
KANSAS CITY, MO 64123 (Not in Overland Park)

Contact: Jean Ferrara, Principal

Students needed: 10

Description: Working as a teacher's aide in an elementary school.

HOLMESDALE CONVALESCENT CENTER

816-363-6222

8039 HOLMES ROAD  
KANSAS CITY, MO 64131

Contact: Bess Blakemore

Students needed: 4

Description: A small, 100 bed skilled nursing care facility. Students assist the residents with mental, physical, spiritual and creative activities.

HOPE FAITH MINISTRIES

816-471-4673, x112

705 VIRGINIA AVENUE  
KANSAS CITY, MO 64106

(Prefer students to email for appointment)

info@hopefaithministries.org

Contact: Cristi Smith

Students needed: 3

Description: Serving the homeless breakfast and lunch, helping with clothing distribution and other tasks.

\*\*\*HOPE LODGE-AMERICAN CANCER SOCIETY

816-218-7204

1120 PENNSYLVANIA AVE. \*\*\*NOT AVAILABLE FOR 15-16 SCHOOL YEAR – CHECK FOR 16-17 YEAR  
KANSAS CITY, MO 64105

Contact: Ms. Danica Cherry

Students needed: 2

Description: Lodging offered to cancer patients who travel from outside of the Kansas City area for treatment. Help develop & implement activities for guests and front desk office work.

INDIAN CREEK NURSING HOME

6515 WEST 103<sup>RD</sup> STREET  
OVERLAND PARK, KS 66212

Direct: 913-433-7278 (Students use this)

913-642-5545

Contact: LaVona Brooks, Activities Director

Students needed: 2

Description: Assist the activity department in providing meaningful activities for seniors in our long-term facility. **TB AND BACKGROUND CHECK REQUIRED.**

JOHN KNOX VILLAGE

Melody Atcheson 816-347-2463  
Assisted Living  
1704 NW O'Brien  
Lee's Summit, Mo 64081  
Students needed: 2

Care Center  
600 NW Pryor Road  
Lee's Summit, MO 64081  
Students needed: 8

Description: Assist with various activities during the day.

KANSAS CITY COMMUNITY KITCHEN

816-472-0744

750 PASEO BLVD  
KANSAS CITY, MO 64105  
Contact: Richard Conn

Students needed: 2

Description: Prep food for lunch for those in need, serve on the lunch line, clean up after meals.

KANSAS STATE SCHOOL FOR THE BLIND

913-305-3066

1100 STATE AVENUE  
KANSAS CITY, KS 66102  
Contact: Lori Smith, LMSW Transition Specialist

Students needed: 2

Description: A school for the visually impaired, K-12. Student volunteers who are musically inclined is a plus.

KU MEDICAL CENTER

913-588-6560

3901 RAINBOW BOULEVARD  
KANSAS CITY, KS 66160

Contact: Cathy Engmann

Students needed: 2

Description: Filing, delivering flowers & patient mail, patient transport, escorts, etc.

LAKEVIEW WOODS STATE SCHOOL

816-478-0381

351 N.E. GREGORY  
LEE'S SUMMIT, MO 64064

Contact: C, Principal

Students needed: 8

Description: Services in a classroom setting with teacher and aide assisting developmentally delayed students between the ages of 5-21. **State schools require background check. Take care of paperwork early.**

LEE'S SUMMIT SOCIAL SERVICES

816-525-4357, x106

108<sup>TH</sup> SE 4<sup>TH</sup> STREET  
LEE'S SUMMIT, MO 64063

Contact: Mr. Ted Propst

Students needed: 2

Description: Organization that helps provide families with essential needs. Provide a wide variety of services including, giving food, clothing and offering home repairs.

MAPLE VALLEY STATE SCHOOL

816-437-3711

2575 N.E. BARRY ROAD  
KANSAS CITY, MO 64155

Contact: Tina Pike, Director

Students needed: 8

Description: Assistance with students who have multiple developmental challenges. **State Schools require background check. Take care of paperwork early.**

MARILLAC SCHOOL

913-951-4467

8000 WEST 127<sup>TH</sup> STREET  
OVERLAND PARK, KS 66213

Contact: Mr. CJ Rios

Students needed: 2

Description: Children's psychiatric center for ages up to 17. Focus is on children with special emotional and behavioral needs. This project would involve working as a teacher's aide (i.e. tutoring and assisting with the day to day activities of the classroom). **May require background check. Take care of paperwork early.**

MORNING GLORY MINISTRIES  
416 West 12<sup>th</sup> Street  
Kansas City, MO 64105  
Contact: Karen Miller  
Students needed: 2

816-842-0416, Ext. 111

Description: Prepare breakfast and clean up, assist in the Emergency Assistance Office and help close and clean up afterwards. **Work begins at 6:30 am and ends at approximately 1:00 PM daily.**

MORSE ELEMENTARY SCHOOL  
15201 MONROVIA  
OVERLAND PARK, KS 66221

Contact: Jennifer Mulholland 913-239-6817 or Steve Frazell, Principal 913-239-6800

Students needed: 2

Description: Teacher assistant working with students and staff, tutoring and work with the Focus program. **Blue Valley Schools require background check. Take care of paperwork early.**

NATIVITY SCHOOL  
3800 W. 119<sup>th</sup> STREET  
LEAWOOD, KS. 66209

913-338-4330, Ext. 1603

Contact: Maureen Huppe, Principal

Students needed: 1

Description: Assisting teacher with special needs students in classroom.

NILES HOME  
1911 E. 23<sup>RD</sup> STREET  
KANSAS CITY, MO 64127

816-241-3448, Ext. 131

Contact: Maggie Climie

Students needed: 5

Description: A residential treatment center for approximately 40 abused and neglected children.

**Require background check. Take care of paperwork early**

NOTRE DAME DE SION GRADE SCHOOL  
3810 LOCUST  
KANSAS CITY, MO 64110

816-753-3810

Contact: Mrs. Annie Riggs, Ext. 2164

Students needed: 3

Description: Work as a student aide in the Montessori classroom and the primary grades. Other opportunities available: 5<sup>th</sup> grade theatre project, art room assistant, middle school language arts tutor, physical education assistant, etc.

NOVA CENTER  
8401 HICKMAN MILLS DRIVE  
KANSAS CITY, MO 64132-2513

816-872-8614

Contact: Tammy Clark

Students needed: 6

Description: A center for developmentally delayed, mentally and emotionally challenged, and autistic people ranging in age from 7 years to 60 years. Student will assist with various activities. **Require background check. Take care of paperwork early**

OPERATION BREAKTHROUGH  
3039 TROOST  
KANSAS CITY, MO 64109

816-329-5233

Contact: Destiny Hritz

Students needed: 8

Description: Work as a teacher assistant in classrooms with children ranging from 6 weeks old to 5 years old; and assist with daily projects around the center. Operation Breakthrough provides a safe, loving, and educational environment to children.

OUR LADY OF ANGELS  
4232 MERCIER STREET  
KANSAS CITY, MO 64111

816-931-1693

Contact: Mary Delac, Principal

Students needed: 4

Description: Students will assist teachers in the classroom and provide one on one help with core subjects and as role models for the students.

OUR LADY OF GUADALUPE SCHOOL 816-221-2539  
2310 MADISON  
KANSAS CITY, MO 64108  
Contact: Ms. Sue Scalard, Principal  
Students needed: 5  
Description: A K - 5 grade school supporting teachers in a classroom setting.

PRINCE OF PEACE 913-764-0650  
16000 WEST 143<sup>RD</sup> STREET  
OLATHE, KS 66062  
Contact: Jane Shriver, Principal  
Students needed: 1  
Description: Assist with small learning groups and assist teachers

PROMISE SKILLED NURSING FACILITY 913-652-3228  
6505 W. 103<sup>RD</sup> STREET  
OVERLAND PARK, KS 66212  
Contact: Diane Barr  
Students needed: 2  
Description: Assisting the activity department in a specialized population.

RAINBOW CENTER 816-229-3869  
900 NW WOODS CHAPEL ROAD  
BLUE SPRINGS, MO 64015  
Contact: Jill Calvert, Director of Development  
Students needed: 10  
Description: We are a day school program providing services to students from ages 3-21 with special needs. We also have a day habilitation program serving adults over age 21. **Make appointment early. Require background check. Take care of paperwork early.**

RED BRIDGE ELEMENTARY 816-612-4200, Ext. 4228  
10701 OAK  
KANSAS CITY, MO 64114  
Contact: Ellen Pitman  
Students needed: 5  
Description: Assisting the teachers in the primary grades with one on one and classroom activities.

REGIONAL CARE HOSPICE 816-415-4370  
16 WESTWOODS DRIVE  
LIBERTY, MO 64068  
Contact: Ms. Marie Young  
Students needed: 8  
Description: Assist in the care of hospice patients and their families.

RESTART, INC. 816-472-5664, Ext. 256  
918 E. 9<sup>TH</sup> STREET  
KANSAS CITY, MO 64106  
Contact: Manager of Volunteer Resources or Melissa Taylor  
Students needed: 2  
Description: Students will be working at a homeless shelter and resource center in various capacities.

RESURRECTION SCHOOL 913-371-8101  
425 North 15<sup>th</sup> STREET  
KANSAS CITY, KS 66102  
Contact: Lynda Higgins, Principal  
Students needed: 3  
Description: Working as a teacher's aide in a grade school.

RONALD MCDONALD HOUSE CHARITIES  
2502 CHERRY STREET  
KANSAS CITY, MO 64108  
Contact: Tara Adler, Volunteer Manager  
Students needed: 2

816-842-8321, Ext. 102

Description: Assist families who have a seriously ill child with housing accommodations and support.

ROSEHILL ELEMENTARY SCHOOL  
9801 ROSEHILL ROAD  
LENEXA, KS 66215  
Contact: Carol Kain  
Students needed: 3

913-993-4866

Description: Assisting the classroom teacher with English as a Second Language (ESL) and learning challenged students.

SAFEHOME  
P.O. Box 4563  
Overland Park, KS 66204  
Contact: Susan Lebovitz, CVM  
Students needed: 2

913-378-1518

Description: Playing with children, sorting donations, helping with dinner preparations, shadowing in public school classrooms regarding presentations about healthy relationships, helping our Facility Manager. **Need to set up an appointment as soon as possible.**

ST. ELIZABETH'S SCHOOL  
14 W. 75<sup>th</sup> ST.  
KANSAS CITY, MO 64114  
Contact: Joann Aubuchon  
Students needed: 1 (FIRE Program only)

816-523-7100, Ext. 3103

Description: Working with students with additional academic needs in a classroom setting.

ST. JAMES PLACE  
3936 TROOST  
KANSAS CITY, MO 64110  
Contact: Mr. Doug Langner  
Students needed: 3

816-561-8515, Ext. 208

Description: Assisting in the food pantry, soup kitchen and thrift store.

ST. JOSEPH MEDICAL CENTER  
1000 CARONDELET DR  
KANSAS CITY, MO 64114  
Contact: Leeann Boyd  
Students needed: 4

816-943-4875

Description: Transport patients from department to department, deliver equipment, etc. **Need to contact early. Required to have 2 step tb test, proof of flu vaccine, proof of tdap vaccine and possible background check. If flu or tdap has not been given, St. Joseph will provide it free with parental consent. Required orientation in December.**

ST. LUKES HOSPITAL  
4401 WORNALL ROAD  
KANSAS CITY, MO 64111  
Contact: Julie Laird, Volunteer Services Manager  
Students needed: 8

816-932-8164

Description: Students work in patient transport, guest services, etc.

**Students required to have proof of flu immunization and other paperwork will be required**

ST. MARK CHILD AND FAMILY DEVELOPMENT CENTER  
2008 E. 12TH STREET  
KANSAS CITY, MO 64127  
Contact: Deidre Anderson, Executive Director or Rachel O'Maley  
Students needed: 10

816 994-5400

Description: This is an early childhood and Headstart program for low income families. Students would assist teachers in the classroom. Theater and artistically inclined students a plus but not necessary.

ST. MICHAEL'S THE ARCHANGEL SCHOOL  
14201 NALL AVENUE  
LEAWOOD, KS 66223  
Contact: Mike Cullinan  
Students needed: 3  
Description: Working to assist teachers in learning center program.

913 402-3950

ST. PETER'S SCHOOL  
6300 CHARLOTTE  
KANSAS CITY, MO 64110  
Contact: Mary Omecene, Principal  
Students needed: 2 (FIRE Program)

816-523-4899, ext. 211

Description: Working as a teacher's aide in various enrichment activities.

ST. THOMAS MORE SCHOOL  
11800 HOLMES ROAD  
KANSAS CITY, MO 64131  
Contact: Brian Borgmeyer, Principal  
Students Needed: 2

816-942-5581

Description: Teacher's aide in the primary grades. (FIRE Program).

SHAWNEE MISSION MEDICAL CENTER  
9100 W. 74<sup>TH</sup> STREET  
SHAWNEE MISSION, KS 66201-2054  
Contact: Amy Milroy  
Students needed: 2

913-676-2253

Description: Assistance in the Lee Ann Britain Development Children Center classrooms with young children with special needs..

SHAWNEE MISSION WEST HIGH SCHOOL  
8800 W. 85<sup>TH</sup> STREET  
OVERLAND PARK, KS 66212  
Contact: Lisa Gunya, Special Education  
Students needed: 3

913-993-7800

913-993-7890

**School starts on Tuesday, Jan. 5**

Description: Assisting the teacher and therapist with multiple physical challenged children in middle school and high school.

SHERWOOD CENTER  
8030 WARD PARKWAY PLAZA  
KANSAS CITY, MO 64114  
Contact: Rachael Gordon  
Students needed: 5

816-333-3344

Description: Serves autistic and other severely challenged children and adults.

#### TIJUANA, MEXICO SERVICE TRIP

Contact: Mr. Max Magee – Rockhurst High School  
Students needed: 20 maximum

This (approximately 1 week) trip to the Mexican Border focuses on construction and local cultural immersion. The trip costs \$1000. The project is through Esperanza International. Some Spanish knowledge is helpful but not mandatory. A passport is required and pre trip meetings will be held. Students may be required to find another service site with the help of Mr. Magee (yet to be determined) for the remaining time in Kansas City. If you are seriously interested, contact Mr. Magee immediately.

TRAILSWEST STATE SCHOOL  
4800 GRANDVIEW ROAD  
KANSAS CITY, MO 64137  
Contact: Diane Larimer, Principal  
Students needed: 5

816-325-1353

Description: A state school serving severely challenged students. **State Schools require background check. Take care of paperwork early.**

TROOST ELEMENTARY  
1215 EAST 59<sup>TH</sup> STREET  
KANSAS CITY, MO 64110  
Contact: Mrs. Counts-Pollard  
Students needed: 8

816-519-0308  
or 816-418-1700

Description: Students would be assisting teachers in the classroom.

VILLA ST. JOSEPH  
11901 ROSEWOOD  
OVERLAND PARK, KS 66209  
Contact: Kim Clayton  
Students needed: 4

913-345-1745

Description: A long-term nursing care facility for seniors. Students will support various activities.

VILLA VENTURA  
12100 WORNALL ROAD  
KANSAS CITY, MO 64145  
Contact: Linda Smith, Program Director  
Students needed: 4

816-941-0525

Description: Assist with various activities with seniors in a nursing home setting.

VISITATION SCHOOL  
5134 BALTIMORE  
KANSAS CITY, MO 64112  
Contact: Kristina Rinard, Vice Principal  
Students needed: 2

816-531-6220

Description: Assisting in a Catholic grade school, teacher's aide (Fire Program).

Contact: Meredith Reneau, Volunteer & Bereavement Services Manager

Students needed: 2

Description: Friendly visits with terminally ill patients, provide music therapy, sew memory bears, take pets to see patients, serve at inpatient unit, assist with administrative work.

WILLIAM YATES ELEMENTARY SCHOOL  
3660 SOUTH DAVIDSON ROAD  
INDEPENDENCE, MO 64055  
Contact: Dr. Rhonda Jacoby, Principal  
Students needed: 1

816-224-1350

Description: Assist students in preparing for MAP test, assist teachers in classrooms as needed.

## **SENIOR SERVICE PROCEDURES AND REMINDERS**

1. You are expected to begin your project on Monday, January 4, 2016 **at Rockhurst at 8:00 AM** and serve each weekday through Wednesday, January 20<sup>th</sup> for a total of 12-13 days. **Note:** If your service agency is open on **Martin Luther King, Jr. Day**, you are to be there. The agencies are aware of these dates. Seniors return to school on Thursday, January 21<sup>st</sup> at 8:00 AM.
2. The **minimum** time spent each day is 7 hours. If the project that you chose requires more time, give them the additional time.
3. At many of the agencies, some of the most valuable service can be rendered at lunchtime. Lunch eaten **at the agency** counts as service time. Lunch away from the service agency **does not** count as service time.
4. Be sure that you have the name and phone number of your project supervisor. In the event that you are unable to be at your service project, you must **on each occasion** do the following:
  - a) notify the service agency
  - b) notify the Dean of Student's office
  - c) arrange to make up the missed time before graduation
  - d) upon your return to Rockhurst, present a note from your parents for each absence to Mr. Darby, the Dean of Students.
5. In the event that Rockhurst has an unscheduled day off, such as a snow day, you are **not automatically** excused from reporting to your agency. Check with your agency supervisor.
6. **No college days are to be scheduled during the projects.**
7. **MARK THIS DATE ON YOUR CALENDARS.** **All** seniors are to attend the **Senior Project Reflection Night at 5:30 p.m. on Tuesday, January 12<sup>th</sup>**. Seniors with job commitments must make arrangements to be at school for this meeting. **Failure to attend will result in a Jug and a typed three (3) page essay.**
8. Be sure that you have fulfilled any preliminary requirements, such as a TB tests, required forms, special uniforms, orientation sessions, etc. **before Monday, January 4 or by the deadline set by the agency, hospital or school.**
9. Please take your senior project seriously. If you do, it will be a most valuable and rewarding experience, as well as a real opportunity for Christian growth.

# ROCKHURST HIGH SCHOOL

## *Senior Service Contract*

Student's Name: \_\_\_\_\_ Home Phone #: \_\_\_\_\_

Agency: \_\_\_\_\_ Agency Phone #: \_\_\_\_\_

Agency Address: \_\_\_\_\_

Agency Supervisor: \_\_\_\_\_ Appointment Date: \_\_\_\_\_

Agency Supervisor Phone #(if different) \_\_\_\_\_ Email address \_\_\_\_\_

### *Rights of the Student Volunteer*

- the right to be carefully interviewed and assigned
- the right to proper supervision and duties at the agency
- the right to do meaningful and satisfying work
- the right to be regarded as a contributing aide

### *Responsibilities of the Student Volunteer*

- to be open and honest with your agency
- to be on time at the agency
- to complete minimum of 6 hours of service per day
- to be considerate enough to call when absent
- to work to be accepted and respected by the agency's staff
- to respect confidentiality and the agency's rules
- to serve as a living witness of Christ and a "Man for Others"
- to bring the priceless gift of your talents and youthful enthusiasm to the people you serve

For the 2015-2016 school year, the Rockhurst High School Senior Service Program **begins on Monday, January 4 and ends on Wednesday, January 20. Student is expected to work on Martin Luther King, Jr. Day unless agency/school is closed.**

The student agrees to report for work at the following times: \_\_\_\_\_

The student agrees to perform the following tasks: \_\_\_\_\_

As the student volunteer, I agree to fulfill the rights, responsibilities and the volunteer work listed above.

\_\_\_\_\_  
Student signature

\_\_\_\_\_  
Date

As the agency supervisor, I agree to the terms set above.

\_\_\_\_\_  
Supervisor signature

\_\_\_\_\_  
Date

**NOTE:** The **blue** copy is the agency's copy.  
The **yellow** copy is returned to Mrs. Cavlovich in Counseling Dept.