



# ROCKHURST

HIGH SCHOOL  
PARENTS CLUB

## 2018-2019 PAYMENT REQUEST

Please complete this form and send with original receipt(s), bill(s) and/or statement(s) to the Parents' Club Treasurer (scanned copies will not be accepted):

Stacie Schirk, Parents Club Treasurer

c/o Rockhurst High School | 9301 State Line Road | Kansas City MO 64114

Questions? Call or email Stacie at (913) 449-9070 | [stacieschirk@sbcglobal.net](mailto:stacieschirk@sbcglobal.net)

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Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Committee: \_\_\_\_\_

Item(s) purchased: \_\_\_\_\_

Date \_\_\_\_\_ Amount(s): \$ \_\_\_\_\_

(You will not be reimbursed for sales tax. If reimbursement(s) are not completed within 2 weeks of the event, your expenses will be considered "in-kind" donations.)

Please mail check to:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Committee Chairperson's Approval: \_\_\_\_\_

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FOR TREASURER USE ONLY

Charge to: \_\_\_\_\_