

Convenience (cont.)

I (we) hereby authorize ROCKHURST HIGH SCHOOL to initiate debit entries and adjustments for any debit entries in error, to my/our Checking account indicated previously and further authorize the depository named previously, hereinafter called DEPOSITORY, to debit the same to such account.

This authority is to remain in full force and effect until ROCKHURST HIGH SCHOOL has received written notification from me (or either of us) of its termination in such time and in such manner as to afford ROCKHURST HIGH SCHOOL and DEPOSITORY a reasonable opportunity to act on it.

NAME(S) _____

SIGNED _____

Date _____

Non-Profit Org.
U.S. Postage
PAID
Kansas City, MO
Permit #4694

ROCKHURST
HIGH SCHOOL
The Jesuit Preparatory School in Kansas City

ABC's of Electronic Funds Transfer (EFT)

Accessible
Beneficial
Convenient



ROCKHURST
HIGH SCHOOL
The Jesuit Preparatory School in Kansas City
Rockhurst High School
9301 State Line Road
Kansas City, MO 64114-3299

Rockhurst High School
9301 State Line Road
Kansas City, MO 64114-3299

Accessibility

Rockhurst High School is pleased to offer Electronic Funds Transfer (EFT) as a secure, convenient way to make financial transactions, including monthly tuition payments and charitable contributions.

How does EFT work?

After completing the authorization forms in this brochure, you may have tuition payments and contributions deducted at regular intervals from your checking account or directly charged to your credit card account.

When will transactions occur?

You may select to have transactions made on whatever schedule you desire. However, transactions will occur on the 1st or 15th day of each month based on the monthly, quarterly, biannual or annual schedule you select.

Is there a service fee?

No. There is no fee for the EFT service. *However, please note that a \$20 service charge will be assessed for returned EFTs.* This is the same policy that applies to all checks written to Rockhurst High School.

Whom do I contact if I have a question about my EFT?

For questions about specific transactions, please contact the Business Office at 816-363-2036 (ext. 525). For donor questions, please contact the Development Office at ext. 571.



Benefits

EFT provides a seamless, convenient method for you to make regular payments to Rockhurst High School.

Feel More Secure

You can be confident that your tuition and gifts are processed regularly and on time - even if you are sick or on vacation.

Free Up Time

With EFT, you only need to process your tuition payments and other gifts once - at the time you sign up! You will free up paperwork, and add convenience to your busy lifestyle.

Flexibility

To make a change in your EFT authorization, simply contact the Business Office at 816-363-2036 (ext. 525) for a new authorization form. Depending on the timing between your request and the tuition or gift schedule, you may need to make a manual payment before your new EFT authorization takes effect.



Convenience

1. Complete this form and sign the back.
2. If you choose to have your payments deducted from your checking account, you must attach a voided check from the account you wish to debit.

Purpose: ___ Tuition ___ Annual Fund
___ Capital Campaign ___ Other

Date of Initial Transaction: ___/___/___

Date of Withdrawals: ___ 1st Day of Month
___ 15th Day of Month

Frequency of Withdrawals:

___ Monthly ___ Quarterly ___ Twice a Year
___ Annually

Checking Account Information:

Account Holder Name _____

Financial Institution Name _____

City _____ State _____

Bank's Transit Routing Number _____

(See lower-left corner of your check.)

Account Number _____